

# Village of Hoffman Estates Residential Building Permit Guide

Building permits are required for nearly all types of home improvements. Issuance of a permit assures that the plans have been reviewed and the work will be inspected by the Code Enforcement Department. The permit fee incorporates a portion of the cost of the review, the processing and the inspection.

A building permit is required for (but not limited to) the following residential improvements:

<b>EXTERIOR PROPERTY</b>	<b>ACCESSORY STRUCTURES</b>	<b>MAINTENANCE &amp; WEATHER PROTECTION</b>	<b>INTERIOR ALTERATIONS</b>
Patios	Sheds	Roofing	Room additions Attached garages
Driveways/Aprons: resurfacing widening parking pads	Detached garages	Siding	Converting attached carport/garage into living space
Underground lawn sprinklers	Decks	Air conditioning	Any electrical, plumbing, mechanical or building alteration
Natural Gas Barbecues (if adding new gas line)	Porches	Furnace	Basement, kitchen or bath remodel
Stoops	Gazebos	Water heater	Replace windows
Yard grading: retaining walls berms	Swimming pools		Garage door opener Ceiling fans
Installation of lighting systems	Fences -- dog runs		Fireplaces  Add skylights

Permit applications may be obtained from our website or at the Village Hall front counter. The completed applications (and required plans, scope of work or Plats of Survey) should be returned to the Village Hall where they are processed as quickly as possible.

Please refer to our website before coming in so you know exactly what documents you will need when you apply for a permit to make home improvements.