# VILLAGE OF HOFFMAN ESTATES
## BLOCK PARTY APPLICATION

This section must be completed in full by event director/applicant.

<table>
<thead>
<tr>
<th>Date Submitted:</th>
<th>Event Sponsor:</th>
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<tr>
<th>Date of Event:</th>
<th>Starting Time:</th>
<th>Ending Time:</th>
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### EVENT DIRECTOR/APPLICANT CONTACT INFORMATION

- **Name:** ______________________  **Home/Cell Phone:** ______________________
- **Address:** ________________________________________________
  - (street)  (city)  (zip code)
- **E-Mail address:** ______________________  **Signature:** ______________________

### EVENT INFORMATION

- **Rain Date (if any):** ______________________
- **Exact Location of Event:** (Be specific as to what street and/or part of street your party will be taking place):
  __________________________
  ______________________________________________________
- **Estimated Number of Participants:** ___________
- **Will Vehicular Traffic be Impeded?** Yes ☐ No ☐
- **Will barricades be required?** Yes ☐ No ☐
- **If you would like to have the Fire & Police Departments visit your block party, please indicate**
  - The approximate time you would prefer a visit: _____________________________________________
- **Where will barricades be placed?** (Be specific) __________________________________________
  ______________________________________________________

### INFORMATION

1. **The block party application form must be completed in full and submitted to the Village of Hoffman Estates for approval at least two weeks prior to the scheduled event.** Upon approval, you will be informed by mail or e-mail in a letter granting approval.

2. **If barricades are needed for your event, you must contact the Village's Traffic Operations Supervisor, Jeremy Jahnke at 847-781-2708, at least three days prior to your event.**

3. **A petition sheet must accompany this application with the approval signatures for each residence that may be directly affected by this event.**

4. **This permit may be revoked for due cause or in the case of an emergency. All events shall be conducted in accordance with the Village Code and Special Events Policy of the Village of Hoffman Estates.**
Signature & House Address of Residents:
(Signature and house address of all residents along the blocked off area.)

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