

*This meeting is being held via telephonic attendance.*

**AGENDA  
SPECIAL GENERAL ADMINISTRATION & PERSONNEL COMMITTEE  
VILLAGE OF HOFFMAN ESTATES  
MAY 18, 2020**

**7:00 p.m. – Board Room**

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**Members: Karen Arnet, Chairman  
Karen Mills, Vice-Chairman  
Gary Stanton, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William McLeod**

**I. Roll Call**

**NEW BUSINESS**

1. Request Consideration of an Ordinance continuing the Declaration of a Local State of Emergency.
2. Request Board approval of a Resolution seeking immediate modifications to the Restore Illinois plan to reopen businesses and resume civic activity.

**II. Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office).  
The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

# **COMMITTEE AGENDA ITEM**

## **VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Consideration of an Ordinance updating the Declaration of a Local State of Emergency

**MEETING DATE:** May 18, 2020

**COMMITTEE:** Special General Administration & Personnel

**FROM:** James H. Norris, Village Manager

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**PURPOSE:** To update the Declaration of a Local State of Emergency from May 30, 2020 to June 16, 2020 or to such other date as may be set by a related State Gubernatorial Disaster Declaration.

**BACKGROUND:** On March 23, 2020, the Village Board approved an Ordinance confirming the Mayor's Declaration of a Local State of Emergency in the Village of Hoffman Estates effective March 20, 2020 and continuing until April 30, 2020. Subsequently, that Ordinance was continued and extended to May 30, 2020.

**DISCUSSION:** As the COVID-19 pandemic has continued to be a threat to the health and safety of Village residents and businesses, it is recommended that this Board approve extending the Village's declaration of local emergency to June 16, 2020 or to such other date as may be set by a related State Gubernatorial Disaster Declaration. Attached are an ordinance and proclamation to that effect.

**RECOMMENDATION:** Approval of the Ordinance updating the Declaration of a Local State of Emergency to June 16, 2020 or to such other date as may be set by a related State Gubernatorial Disaster Declaration.

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE DECLARING A LOCAL STATE OF EMERGENCY IN THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, under authority of Illinois Compiled Statute 20 ILCS 3305/11 and the Illinois Municipal Code Section 5/11-1-6, on March 20, 2020 the Village of Hoffman Estates proclaimed that a local disaster emergency existed in the Village of Hoffman Estates due to the reasons set forth therein; and

WHEREAS, confirmed positive cases of the COVID-19 virus have occurred within suburban Cook and Kane Counties, continuing to present an imminent threat to the lives, health and safety of residents and businesses of the Village of Hoffman Estates. Emergency procedures and protocols need to continue to be implemented to facilitate decision making across the Village and allow expedited procurement should it be necessary. The Village of Hoffman Estates continues to require resources from the Strategic National Stockpile (SNS). This emergency continues to exceed the Village of Hoffman Estates' available personnel and financial resources, and therefore funding and resources from the County, State, and/or Federal Government continue to be necessary to mitigate the disaster; and

WHEREAS, a civil emergency continues to exist because of the COVID-19 pandemic; and

WHEREAS, the Village of Hoffman Estates Emergency Operations Plan remains activated and the Directors of the Departments of the Village of Hoffman Estates are ordered to proceed with all haste to continue to bring said disaster to a rapid conclusion for the best interests of the residents and businesses of the Village of Hoffman Estates and pursuant to the Illinois Emergency Management Agency Act and Chapter 4, Article 3, of the Village of Hoffman Estates Municipal Code; and

WHEREAS, the Emergency Management Coordinator and Village Manager shall continue to have all the powers and authorities pursuant to the Emergency Operations Plan of the Village of Hoffman Estates to respond to the COVID-19 pandemic.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: The Declaration of Local State of Emergency effective March 20, 2020, is hereby extended by the Corporate Authorities of the Village of Hoffman Estates to June 16, 2020 or to such other date as may be set by a related State Gubernatorial Disaster Declaration.

Section 2: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows list Trustees Karen V. Mills, Anna Newell, Gary J. Pilafas, Gary G. Stanton, Michael Gaeta, Karen Arnet, and President William D. McLeod.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk  
Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY  
IN THE VILLAGE OF HOFFMAN ESTATES**

**WHEREAS**, under authority of Illinois Compiled Statute 20 ILCS 3305/11 and the Illinois Municipal Code Section 5/11-1-6, I, William D. McLeod, Village President of the Village of Hoffman Estates, does hereby proclaim that a disaster emergency continues to exist in the Village of Hoffman Estates due to the reasons set forth herein; and

**WHEREAS**, confirmed positive cases of the COVID-19 virus have continued to occur within suburban Cook and Kane Counties, presenting an imminent threat to the lives, health and safety of residents and businesses of the Village of Hoffman Estates. Emergency procedures and protocols that were implemented March 20, 2020 to facilitate decision making across the Village and allow expedited procurement should it be necessary need to be continued. The Village of Hoffman Estates continues to require resources from the Strategic National Stockpile (SNS). This emergency continues to exceed the Village of Hoffman Estates' available personnel and financial resources, and therefore funding and resources from the County, State, and/or Federal Government remain necessary to mitigate the disaster; and

**WHEREAS**, the Village of Hoffman Estates Emergency Operations Plan shall remain activated and the Directors of the Departments of the Village of Hoffman Estates are ordered to continue to proceed with all haste to bring said disaster to a rapid conclusion for the best interests of the residents and businesses of the Village of Hoffman Estates and pursuant to the Illinois Emergency Management Agency Act and the Village of Hoffman Estates' Emergency Management Agency ordinance; and

**WHEREAS**, the Emergency Management Coordinator and Village Manager shall continue to have all the powers and authorities pursuant to the Emergency Operations Plan of the Village of Hoffman Estates to respond to the COVID-19 pandemic.

**NOW, THEREFORE, BE IT RESOLVED**, this proclamation effective March 20, 2020 is continued to June 16, 2020, or to such other date as may be set by a related State Gubernatorial Disaster Declaration. This Declaration of Local State of Emergency shall be filed with the Village Clerk as soon as is practicable.

**PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY  
IN THE VILLAGE OF HOFFMAN ESTATES**

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Hoffman Estates to be affixed this \_\_\_ of May 2020.

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William D. McLeod, Village President

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Bev Romanoff, Village Clerk

**PROCLAMATION DECLARING A LOCAL STATE OF EMERGENCY  
IN THE VILLAGE OF HOFFMAN ESTATES**

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF COOK        )

**ACKNOWLEDGEMENT**

I, \_\_\_\_\_ the undersigned, a Notary Public, in and for the County and State aforesaid, **DO HEREBY CERTIFY** that William D. McLeod, the Village President of the Village of Hoffman Estates, personally known to me, appeared before me, under oath, this day in person and acknowledged that in such capacity he signed and delivered the said instrument, as his free and voluntary act of the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this \_\_\_ day of May, 2020.

\_\_\_\_\_  
NOTARY PUBLIC

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of a Resolution seeking immediate modifications to the Restore Illinois Plan to reopen businesses and resume civic activity.

**MEETING DATE:** May 18, 2020

**COMMITTEE:** Special General Administration & Personnel Committee

**FROM:** James Norris, Village Manager



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**PURPOSE:** Approval of a Resolution seeking immediate modifications to the Restore Illinois Plan to reopen business and resume civic activity.

**BACKGROUND:** On March 9, 2020, Governor Pritzker issued a disaster proclamation declaring all counties in the State a disaster area under the Illinois Emergency Management Agency. The Governor issued subsequent Executive Orders continuing the disaster but eased and modified certain restrictions in the Stay at Home Order until May 30, 2020.

**DISCUSSION:** The Governor developed a Restore Illinois Plan breaking the State into four (4) geographic regions for reopening, however, some of the regions have more dissimilarities between communities than there are similarities as it related to COVID-19. The NWMC Executive Board solicited feedback from members on the Governor's Plan with a focus on plan metrics, restoring local economies and general issues.

Attached is a proposed Resolution crafted by several member communities of the NWMC to work with Governor Pritzker on a regional and sub-regional approach for modifications to his plan.

**RECOMMENDATION:** Approval of a Resolution seeking immediate modifications to the Restore Illinois Plan to reopen businesses and resume civic activity.

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION SEEKING IMMEDIATE MODIFICATIONS TO THE RESTORE ILLINOIS PLAN TO REOPEN BUSINESSES AND RESUME CIVIC ACTIVITY**

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions; and

WHEREAS, state of Illinois Governor JP Pritzker issued a disaster proclamation on March 9, 2020, declaring all counties in the State of Illinois a disaster area under the Illinois Emergency Management Agency Act, 20 ILCS 3305/7; and

WHEREAS, the Village of Hoffman Estates and its officials and residents recognize that the Illinois Emergency Management Act, 2 ILCS 3305/1, *et seq.* (the "Act") authorizes the Governor of the State of Illinois to issue emergency disaster proclamations and confers upon the Governor certain enumerated emergency powers after a disaster has been proclaimed, that he or she may exercise for a period of not to exceed 30 days (20 ILCS 3305/7);

WHEREAS, on April 1, 2020 Governor J.B. Pritzker issued Executive Order No. 8 which *inter alia* ordered: (1) residents to stay at home or place of residence; (2) "non-essential" businesses and operations must "cease"; (3) certain activity is "prohibited" in any form, except for "essential activities" which include, among other things (a) "outdoor activity" so long as "social distancing" is adhered to; (b) essential travel, as well as (c) food, medical, day care and professional services; and (5) citizens must engage in "social distancing" which specifically requires citizens to maintain a six (6) foot social distance from others; (b) citizens must wash hands with soap "for at least twenty seconds" as frequently as possible, (c) must cover coughs or sneezes, and may not shake hands (the "Stay at Home Order"); and

WHEREAS, the Governor issued a second Proclamation continuing the same COVID-19 disaster and issued an Executive Order extending the Stay at Home Order until April 30, 2020; and

WHEREAS, on April 30, 2020, the Governor issued Executive Order No. 30 easing certain restrictions in the Stay at Home Order and modifying some restrictions until May 30, 2020 (the "Amended Stay at Home Order"); and

WHEREAS, while it is undeniable that the Stay at Home Order has had a positive effect on reducing the number of cases of individuals contracting COVID-19 and deaths in Illinois, it is equally undeniable that the Stay at Home Order has had a devastating financial impact on the businesses and residents in the State of Illinois and of the Village of Hoffman Estates; and

WHEREAS, the Village is continuing its efforts to prepare for any eventuality given that this is a novel illness and given the known health risks it poses for the elderly and those with serious chronic medical conditions; and

WHEREAS, the Governor has developed a Restore Illinois Plan breaking the State into four geographic regions for reopening; and

WHEREAS, for some of the regions there are more dissimilarities between communities than there are similarities as it relates to COVID-19.



NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: The Village of Hoffman Estates commends the Governor for developing a written plan known as Restore Illinois to provide a path forward so that the public has something to respond to.

Section 2: The Village of Hoffman Estates immediately requests the Governor to modify the Restore Illinois Plan to base the State on the 11 Emergency Medical Services Regions that have traditionally guided its statewide public health work rather than four newly created Regions.

Section 3: The Village of Hoffman Estates urges the Governor to work with the Legislature and Illinois Department of Commerce and Economic Opportunity to develop workable precautions, operational restrictions and reasonable guidelines and controls for the opening of restaurants, bars and other businesses in Phase 3 of the Restore Illinois Plan.

Section 4: This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

# Emergency Medical Services (EMS) Regions

