



## 2020 Northwest Celtic Fest

Sears Centre Arena  
5333 Prairie Stone Parkway  
Hoffman Estates, IL

### MERCHANDISE, DISPLAY and ACTIVITY APPLICATION FORM

Event Date: Saturday, October 3, 2020  
Setup: 8:00 a.m. – 11:00 a.m.  
Public Display: 11:00 a.m. – 4:00 p.m.  
Registration Deadline: September 1, 2020

Please print or type:

COMPANY NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

VEHICLE MAKE/LICENSE PLATE # \_\_\_\_\_

If you are an **ACTIVITY PROVIDER** (face painting, temporary tattoos, coloring tables, etc.), describe your activity:

\_\_\_\_\_  
\_\_\_\_\_

If you are a **DEMONSTRATOR** (weapons or games demo, etc.), describe your demonstration:

\_\_\_\_\_  
\_\_\_\_\_

If you are a **VENDOR** (food, clothing, accessories, household items, jewelry, etc.), describe your product to be sold:

\_\_\_\_\_  
\_\_\_\_\_

Describe how your activity or product line will add to our celebration of Celtic heritage:

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How will you help promote Celtic Fest to maximize attendance?

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What equipment will you set up for your activity or product sales?

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## SPACE REQUIREMENTS

**Do you require electricity for your booth / activity space?**

YES \_\_\_\_\_ NO \_\_\_\_\_

**Note:** *Extension cords will not be provided, please bring your own.*

Comments/Notes we need to be aware of:

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**Do you need us to provide tables and chairs for your space?**

If so, please indicate the number of tables and chairs needed.

**8' TABLES # \_\_\_\_\_ 6' TABLES # \_\_\_\_\_ FOLDING CHAIRS # \_\_\_\_\_**

Comments/Notes we need to be aware of:

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**Do you need tablecloths for your space? If yes, please indicate the number needed.**

**# of TABLE COVERINGS \_\_\_\_\_** *(Please indicate the sizes you need in the space below – 6' or 8')*

Comments/Notes we need to be aware of:

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**Do you need pipe and drape behind your booth?**

YES \_\_\_\_\_ NO \_\_\_\_\_

Comments/Notes we need to be aware of:

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## **DON'T FORGET**

**Activity and Demonstration Providers: NO Fee to attend**

Comments/Notes we need to be aware of:

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**Vendors Only: Show Fee of \$50.00 per 10' x 10' space, limit 2.**

**Please note:** a \$50 Hoffman Estates Business License is required for sales made on site.

**TOTAL ENCLOSED \$ \_\_\_\_\_**

Comments/Notes we need to be aware of:

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- *There will be no refunds of the show fee if you choose to cancel 15 days prior to the event.*
- *Checks will be deposited after the application is accepted.*

**Please send completed application, signed waiver and release of liability and check, made payable to "Village of Hoffman Estates", in a self-addressed stamped envelope, to:**

**Jennifer Djordjevic, Celtic Fest Commission Chair  
1900 Hassell Road - Hoffman Estates, IL 60169  
OR FAX MATERIALS TO: 847-781-2624**

For further information, contact Jennifer Djordjevic at [Jennifer.djordjevic@hoffmanestates.org](mailto:Jennifer.djordjevic@hoffmanestates.org) or call 847-781-2610. *Thank you for your interest in our 2020 Northwest Celtic Festival!*