



Approval of Minutes  
Minutes from January 6, 2020.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.B.

**5.B. Approval of the schedule of bills for January 20, 2020 -\$3,956,382.86.**

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 4777-2020 granting a variation to the property located at 335 Glendale Lane.**

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.D.

**5.D. Request Board approval of Ordinance No. 4778-2020 granting a special use on the property located at 2250 W. Higgins Road.**

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.E.

**5.E.** Request Board approval of two IDOT resolutions to appropriate Motor Fuel Tax Funds for 2020 Street Revitalization project in an amount not to exceed \$2,600,000; and 2020 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$110,000.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.F.

**5.F.** Request Board authorization to waive formal bidding; and purchase a 2020 Navistar/Horton ambulance for the Fire Department through the Northwest Municipal Conference Suburban Purchasing Cooperative Contract from Foster Coach Sales, Sterling, IL, in an amount not to exceed \$340,899.00.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS:**

### **6.A. President's Report**

#### **Swearings-In**

Mayor McLeod swore Assistant Fire Chief Thomas Mackie into the position of Deputy Fire Chief. Deputy Fire Chief Mackie introduced his family and was congratulated by the Board.

Mayor McLeod swore Lieutenant Paul Bilodeau into the position of Battalion Chief. Battalion Chief Bilodeau introduced his family and was congratulated by the Board.

Mayor McLeod swore Firefighter Jeff Northrup into the position of Fire Lieutenant. Lieutenant Northrup introduced his family and was congratulated by the Board.

Mayor McLeod swore Sergeant Mark Mueller into the position of Police Lieutenant. Lieutenant Mueller introduced his family and was congratulated by the Board.

Mayor McLeod swore Officer Brian Zaba into the position of Police Sergeant. Sergeant Zaba introduced his family and was congratulated by the Board.

Mayor McLeod swore Officer Rodney Penrod into the position of Police Sergeant Penrod. Sergeant Penrod introduced his family and was congratulated by the Board.

Motion by Trustee Pilafas, seconded by Trustee Mills, to take a five minute recess. Voice vote taken. All ayes. Motion carried. Time: 7:27 p.m.

Motion by Trustee Mills, seconded by Trustee Pilafas, to call the Board meeting back to order. Voice vote taken. All ayes. Motion carried. Time: 7:35 p.m.

### **Appointments to Boards & Commissions**

Motion by Trustee Arnet, seconded by Trustee Mills, to approve the appointment of Katheryn McCord to the Cultural Awareness Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the appointment of Anita Flanagan to the Sister Cities Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Arnet, to approve the appointment of Jean-Marc Bartsch to the Sister Cities Commission (EMERITUS). Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the resignation, with regrets, of Patrick Lannen from the Bicycle and Pedestrian Committee. Voice vote taken. All ayes. Motion carried.

Mayor McLeod reminded everyone that Wine Wednesday will be this Wednesday, he stated he attended the filming of "I Matter" at John Muir School, a NWMC Legislative meeting, the Senior Commission's bingo event, Mark Koplin's retirement luncheon, a NLC Transportation meeting, Coffee with the Board, our MLK Jr. breakfast, Officer Gad's retirement luncheon, he swore in Sarah Marcucci and Mike Fleming into the positions of ESDA Coordinator and Deputy Coordinator and three fire plus three police personnel into new positions.

### **Presentation(s)**

Michael Fleming, National Weather Service StormReady Community from Northwest Central Joint Emergency Management System, and Sarah Marcucci, ESDA Coordinator, presented to the Village a certificate for enhancing public safety by promoting the principles and guidelines of the StormReady Program in our community's severe weather safety and awareness plans.

### **6.B. Trustee Comments**

Trustee Arnet stated that she attended Coffee with the Board, she congratulated the promoted police and fire personnel and Mike and Sarah for being sworn into their positions.

Trustee Stanton stated that he attended an Economic Development meeting, the 25<sup>th</sup> anniversary celebration for Chief Bos, our senior commission's bingo event, the retirement luncheon for Mark Koplin, Coffee with the Board, our MLK Jr. breakfast and thanked the commission and staff for the event and he congratulated the newly promoted police and fire personnel.

Trustee Mills stated that she attended an Economic Development meeting, the "I Matter" census filming at John Muir School, the senior bingo event, a Northwest Mosquito Abatement meeting, the retirement luncheons for Lt. Baumert, Officer Gad and Mark Koplin, she congratulated the newly promoted police and fire employees and congratulated Sarah and Mike for being sworn into their positions.

Trustee Pilafas stated that he attended the retirement party for Mark Koplin, Coffee with the Board, he congratulated the Cultural Awareness Commission on their MLK Jr. event, the first responders that were promoted and Sarah on the StormReady Award.

Trustee Newell stated that she attended a Sustainability Commission meeting, Mark Koplin's retirement luncheon, Coffee with the Board, she congratulated the promoted police and fire personnel, Chief Bos on his 35 years of service and Sarah and Mike for being sworn into their positions.

Trustee Gaeta stated that he attended a Fire and Police Commission meeting, an Economic Development meeting, the anniversary celebration for Chief Bos, the senior bingo event, a Senior Commission meeting, the retirement luncheon for Mark Koplin, Coffee with the Board, the MLK Jr. breakfast and he congratulated the newly promoted fire and police employees.

### **6.C. Village Manager's Report**

Mr. Norris had no report.

### **6.D. Village Clerk's Report**

The Clerk had no report.

### **6.E. Treasurer's Report**

Mrs. Musiala stated that during the month of November 2019, for Operating funds cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$2.68 million, primarily due to the receipt of 2019 bond issues. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$54.2 million.

For the Operating, Debt Service and Capital Projects funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$646,509, primarily due to the receipt of 2019 bond proceeds.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$2.24 million, primarily due to pension fund investment activity.

The total for cash and investments for all funds increased to \$247.7 million.

### **6.F. Committee Reports**

#### **Public Health & Safety**

Trustee Gaeta stated that they would be meeting to request authorization to waive bidding and purchase eight (8) 2020 Ford Interceptor Utility Patrol vehicles from Currie Motors, Frankfurt, IL, (low bid) in an amount not to exceed \$297,976.00; request authorization to extend the existing contract for the provision of Village Towing Service Agreement to Redmon's Towing, Schaumburg, IL, for a period of one year; request approval to enter into a Servicing Agreement with ATS – American Traffic Solutions, Inc., Mesa, AZ, to provide automated red light enforcement services for the Village of Hoffman Estates; request authorization to enter into a two year agreement for an e-citation and administrative adjudication management system with DACRA, Elgin, IL, in an amount not to exceed \$18,000 annually and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

**Finance**

Trustee Pilafas stated that they would be meeting request approval to amend Sections 8-2-1 and 8-4-16, of the Hoffman Estates Municipal Code to include \$1,000 Per Location to Terminal Operator fees; request approval to enter into a three year contract with Andres Medical Billing at a cost of 4% of net collections; request approval to waive bidding and award a contract to Tri-J Electric, Inc. of Cary, Illinois for work to connect an emergency generator at the Sears Centre Arena in an amount of \$20,800; request authorization to waive bidding and award a contract to Visua of Neenah, Wisconsin for seven new amplifiers for the Sears Centre Arena public address system, including installation and start up, in the amount of \$24,885.30 and receive and file the Finance Department Monthly Report; the Information System Department Monthly Report and the Sears Centre Monthly Report.

**Public Works & Utilities**

Trustee Newell stated that they would be meeting to request authorization to waive bidding and purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier), at 2020 unit prices, in an amount not to exceed \$50,000; request authorization to waive bidding and purchase one trailer mounted 2020 Vermeer Model BC1800 Brush/Branch Chipper through Vermeer Midwest, Inc., Aurora, IL (Sourcewell Cooperative Purchasing Program) in an amount not to exceed \$86,848 and to receive and file the Department of Public Works Monthly Report, and the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

**7. PLANNING & ZONING COMMISSION:**

Motion by Trustee, seconded by Trustee, to concur with the Planning & Zoning Commission's recommendation and deny the petitioners' request.

**7.A.** Request by W-T Properties, LLC (owner) and Arek Szawlowski (applicant) for a special use under Section 9-8-2-C-9 to permit a massage business on the property located at 1000 Grand Canyon Parkway.

1. The Special Use shall include only the services included in the petitioner's application for this request.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.A.

**8.A.** Request Board approval of the Collective Bargaining Agreement between the Village of Hoffman Estates and the Metropolitan Alliance of Police, Hoffman Estates Chapter 97, for the period January 1, 2020 through December 31, 2022.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

**9. ADJOURNMENT:**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:56 p.m.

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Bev Romanoff  
Village Clerk

Date Approved

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*