

**AGENDA**  
**SPECIAL PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**January 13, 2020**

*Immediately Following the Planning, Building and Zoning Committee*

**Members:**    **Michael Gaeta, Chairman**  
                  **Gary Pilafas, Vice Chairman**  
                  **Anna Newell, Trustee**  
                  **Karen Mills, Trustee**  
                  **Gary Stanton, Trustee**  
                  **Karen Arnet, Trustee**  
                  **William McLeod, Mayor**

**I.     Roll Call**

**NEW BUSINESS**

1. Request authorization to waive formal bidding and purchase a 2020 Navistar/Horton ambulance for the Fire Department through the Northwest Municipal Conference Suburban Purchasing Cooperative Contract from Foster Coach Sales, Sterling, IL, in an amount not to exceed \$340,899.00.

**II.    President's Report**

**III.   Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office).*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:**                   **REQUEST AUTHORIZATION TO WAIVE FORMAL BIDDING AND PURCHASE A 2020 NAVISTAR/HORTON AMBULANCE FOR THE FIRE DEPARTMENT THROUGH THE NORTHWEST MUNICIPAL CONFERENCE SUBURBAN PURCHASING COOPERATIVE CONTRACT FROM FOSTER COACH SALES, STERLING, IL, IN AN AMOUNT NOT TO EXCEED \$340,899.00.**

**MEETING DATE:**           **January 13, 2020**

**COMMITTEE:**               **Public Health & Safety Committee**

**FROM:**                      **Fire Chief Patrick Fortunato**

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**PURPOSE:**                Request authorization to waive bidding and purchase a 2020 International 4300 Extended cab chassis on a custom Horton conversion including a Stryker power stretcher and Stryker power stretcher loading system.

**BACKGROUND:**           The Fire Department has requested to purchase an ambulance for FY 2020.

The FY 2020 Capital Improvement Budget includes funding for the replacement purchase of Reserve Ambulance 23 a 2007 Road Rescue with in almost 100,000 miles. Keeping in accordance with the Fire Department's vehicle replacement program (four years front-line and three years reserve service), Reserve Ambulance 23 is six (6) years overdue for replacement.

The planned replacement ambulance will be equipped with a Stryker power stretcher and Stryker power stretcher loading system. This ambulance will be stationed at Fire Station 23.

**DISCUSSION:**            In 2019, The Fire Department formed a committee to prepare and design specifications for the replacement of Reserve Ambulance 21. Members of the committee were chosen from the Apparatus Division, Emergency Medical Service Division, and Fire Administration.

As part of the process, several ambulance manufacturers were requested to bring a demonstration ambulance to the committee for evaluation. Two ambulance manufacturers, Horton and Braun, replied and arranged for their representatives to bring demonstration ambulances. In addition, members of the committee looked at several area fire department's current ambulances for reference and design options.

Once the committee decided on the specifications, both Horton and Braun were requested to supply a quote. Only Foster Coach/ Horton Ambulance returned a quote meeting the build specifications.

The Northwest Municipal Conference sends bid specifications to all ambulance manufacturers for pricing. The vendor representing the manufacturer that best meets the bid specification and lowest price is known as the approved vendor. Foster Coach, representing Horton Ambulance, was again assigned as the approved vendor for 2020.

In late December 2019, the Foster Coach representative advised Fire Administration that the chassis and ambulance manufacture were expecting to experience a 3% cost increase for 2020 purchases. This cost increase is expected to go into effect in February 2020.

In addition, because Foster Coach is currently building an ambulance for the Village, they have extended a \$2,000.00 multiple vehicle purchase discount. Purchasing prior to the 3% increase and the multi-vehicle discount offers a savings of approximately \$12,000.00.

**FINANCIAL IMPACT:** The Department's CIP 2020 Budget contains \$372,100.00 funding for the purchase of a new ambulance, emergency equipment and changeover costs and may be found on the CIP budget worksheet, attached.

**RECOMMENDATION:** Request authorization to waive formal bidding and purchase a 2020 Navistar/Horton ambulance for the Fire Department through the Northwest Municipal Conference Suburban Purchasing Cooperative Contract from Foster Coach Sales, Sterling, IL, in an amount not to exceed \$340,899.00.