

AGENDA
GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
January 13, 2020

7:00 p.m. – Board Room

Members: Karen Arnet, Chairman
Karen Mills, Vice-Chairman
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William McLeod

I. Roll Call

II. Approval of Minutes – December 9, 2019

REPORTS (INFORMATION ONLY)

1. Cable TV Monthly Report.
2. Human Resources Management Monthly Report.
3. Legislative Operations & Outreach Monthly Report (deferral requested).

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office).
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**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

December 9, 2019

I. Voice

Members in Attendance:

**Karen Arnet, Chairperson
Karen Mills, Vice Chairman
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**James Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Peter Gugliotta, Director of Planning
Mike Hankey, Dir. Transportation and Eng.
Kevin Kramer, Director of Economic Dev.
Al Wenderski, Director of Engineering
Patti Cross, Asst. Corporation Counsel
Patrick Seger, Director HRM
Patrick Fortunato, Fire Chief
Greg Poulos, Asst. Police Chief
Kasia Cawley, Asst. Police Chief
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Fred Besenhoffer, Director of IS
Ben Gibbs, Sears Centre Arena
Suzanne Ostrovsky, Asst. to the Village Mgr.
Ken Koop, Risk Manager**

The General Administration & Personnel Committee meeting was called to order at 7:22 pm.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the General Administration & Personnel Committee meeting minutes of November 11, 2019. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Discussion regarding Legislative Update.

An item summary sheet from Matthew Galloway was presented to Committee.

Jim Norris reported on the General Assembly's fall veto session with action being taken on several issues, including pension consolidation, online sales tax and adult use cannabis.

2. Request approval of 2020 Village Board and Standing Committees meeting schedule.

An item summary sheet from Jim Norris was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the 2020 Village Board and Standing Committees meeting schedule with the May 25 meeting being moved to June 1 and the Labor Day meeting being moved to September 14. Voice vote taken. All ayes. Motion carried.

3. Request approval to enter into a Franchise Agreement between the Village of Hoffman Estates and Comcast of Illinois VI, LLC and Comcast of Illinois/West Virginia, LLC.

An item summary sheet from Suzanne Ostrovsky and Ric Signorella was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to enter into a Franchise Agreement between the Village of Hoffman Estates and Comcast of Illinois VI, LLC and Comcast of Illinois/West Virginia, LLC. Voice vote taken. All ayes. Motion carried.

4. Request approval of a resolution increasing compensation for Planning & Zoning Commission members and establishing compensation for Fire & Police Commission members.

An item summary sheet from Jim Norris was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve a resolution increasing compensation for Planning & Zoning Commission members and establishing compensation for Fire & Police Commission members. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Cable TV Monthly Report

The Cable TV Monthly Report was received and filed.

2. Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was received and filed.

3. Legislative Operations and Outreach Monthly Report

The Legislative Operations and Outreach Monthly Report was received and filed.

III. President's Report

Mayor McLeod mentioned that he attended the NWMC Transportation Committee meeting on Thursday, December 5.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:30 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

VILLAGE OF HOFFMAN ESTATES

Memo

To: Jim Norris
From: Ric Signorella
Regarding: Cable TV Report
Date: January 1, 2020

Citizen Segments

This month the Citizen covers: Shop with a Cop, Gigi's Holiday Carolers, Senior's Holiday Gathering and the Teddy Bear Tea Holiday Party.

Citizen Segments and Programs in development:

HEFD Fire Burn Box Training Exercise
Fire Station Open House Demonstrations
Celtic Fest
MAD Science
Life & Work of Charles Dickens by Jim Gibbons
2020 Census Video
Fremd High School Choir Concert
Citizen's Fire Academy Video
Citizen's Police Academy
High School Winter Sports & Concerts
Martin Luther King Breakfast
Hoffman Estates Fire Dept. Promotions
The Making of Gone with the Wind
Medicare 101 – How to Enroll in Medicare

How Hoffman Estates Got Its Boundaries

Covers Village Historian, Pat Barch, telling the story how Hoffman Estates Got Its Boundaries which is airing.

Family Time with the Mayor

Covers the Mayor reading to children at the HE Branch library.

Hispanic Heritage Festival

Hispanic Heritage Day Fiesta featuring delicious food, entertainment and more is now airing.

D211 Student-Produced Programs

HETV is now airing D211 student-produced programs.

Hoffman Estates 60th Anniversary Celebration

Covers the 60th Anniversary celebration at the Sears Centre Arena and is now airing.

Winter Sports & Winter Concerts

HETV is producing and airing high school sports as well as high school concerts.

Complaints/Inquiries

There were no new complaints and there are no inquiries outstanding.



HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

HUMAN RESOURCES MANAGEMENT DEPARTMENT

Monthly Report

December 2019

Staffing Activity

New Starts: 3 - Maintenance I
Winter Engineering Seasonal
Seasonal HR Office Assistant

Separations: 3 – Associate Corporation Counsel
Crossing Guard
Temporary CATV Contract Specialist

Transfers: 1 – Alternate Crossing Guard to Crossing Guard

Retirees: 0

Promotions: 1 – Maintenance I to Maintenance II

Reclassifications: 0

Change in Status: 0

Staffing:	Full Time Employees	338 budgeted	333 current
	Part Time Employees	68 budgeted	71 current
	Temporary Employees	0 budgeted	1 current
	Seasonal Employees	21 budgeted	1 current
	Paid Interns	6 budgeted	4 current

Month & Year-to-Date Activity:

1 Seasonal with	15 for year
1 Promotions with	16 for year
3 Separations with	39 for year
0 Retirements with	10 for year
1 Transfer with	1 for year

Recruitment Activity

Crossing Guard – Police Dept. (2)

The positions were posted on the Village website and broadcast email, social media, and ground level signs were posted at open crossings. The Traffic Sergeant has contacted the District Superintendent to advertise the openings with the schools. One application received for Lakeview forwarded to the Traffic Sergeant for review.

Maintenance I – Public Works (Forestry)

The position was posted internally from August 20 – August 27. No internal applications were received. The position was then posted externally on the Village website and social media, broadcast email and Village electronic boards. 217 application received to date. Applications were forwarded to the interview team for review as they were received. Seven candidates were selected for interviews, five candidates accepted and interviewed October 18 and 21. An offer was made to one candidate. He accepted and started December 2nd.

Maintenance II – Public Works Forestry

The position was posted internally. Interviews were held the week of November 18th. One candidate was promoted on December 9th.

Maintenance I – Public Works (Streets/Storm Sewer)

The position was posted internally. No internal applications were received. Position was then posted externally through November 29th. Five applicants were chosen to interview the week of January 6th.

Director of Building and Code – Development Services Dept.

The position was posted on the Village website, social media, Indeed job board, Village broadcast email, LinkedIn, APA-IL, ILCMA, NWBOCA, SBOC-7, GovHR, I-ACE, PublicSalary and ICC websites. Applications were forwarded to the interview team for review as they were received. Two internal and five external candidates were interviewed the week of December 9th. An offer was made to one external candidate. He accepted and is expected to start the week of January 6th.

Director of Development Services – Dev. Services Dept.

The position is posted on the Village website, social media, Indeed job board, Village broadcast email, LinkedIn, APA-IL, ILCMA, APA, IEDA, GovHR, AICP websites and PublicSalary. Applications were forwarded to the interview team for review as they were received. Five applicants (including 1 internal

candidate) were invited to participate in the December 11th assessment center. An offer was made to the internal candidate and he is being promoted on January 20th.

Summer Civil Engineering Intern (3) – Dev. Services Dept.

The position was posted on the Village website, social media, Indeed job board, Village broadcast email, LinkedIn, Handshake college recruiting site (25+ schools) and 10 individual college recruiting sites. Applications were forwarded to the interview team for review as they were received. Eight candidates were chosen to interview the week of January 6th.

Seasonal Office Assistant – Human Resources Dept.

The position was posted on the Village website, social media, Indeed job board and Village broadcast email. Applications were forwarded to the interview team for review as they were received. One candidate was interviewed. She was offered the position and started on December 30th.

Auxiliary Snowplow Driver – Public Works

The position was posted on 12/04/2019. The position was posted on the Village website, electronic boards and social media. Applications are being forwarded to the Assistant Public Works Director as they are received.

Winter Seasonal – Public Works

The position was posted on 12/04/2019. The position was posted on with Hoffman Estates Park District, Indeed Job board, Village website and social media. Applications are being forwarded to the Assistant Public Works Director as they are received.

Labor/Management Relations

Contract Status:

Police (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2016 - December 31, 2018). Successor contract approved in October.

Fire (International Association of Firefighters - Local 2061) – Contract (January 1, 2012 – December 31, 2020).

Public Works (International Brotherhood of Teamsters, Local 700) Contract (Jan. 1, 2016 – Dec. 31, 2019). Successor contract approved on December 6, 2019.

Police Sergeants (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2017 – December 31, 2019). Negotiation meeting took place in December.

Grievances

IAFF – Local 2061 Filed grievance regarding promotion administration process, step 4 meeting scheduled for January 2, 2020.

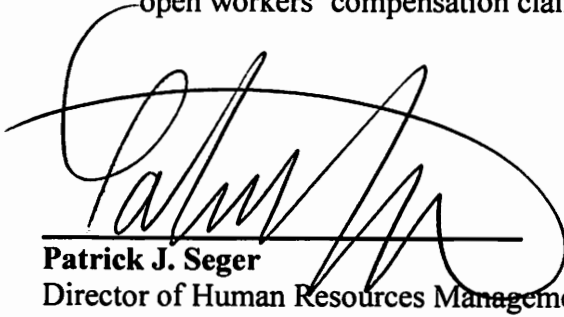
Personnel/Benefits/Employee Services

- As staff liaison to the Cultural Awareness Commission, the Director of HRM attended the monthly meeting.
- The Director of HRM participated in Management Team meetings.
- The Director of HRM attended the Suburban Liability Insurance Pool (SLIP) meeting.
- The Director of HRM attended Emergency Management training.
- HRM staff conducted Performance Evaluation Training for supervisors.
- HRM staff coordinated an assessment center for the Director of Development Services position.
- HRM staff continued work on the employee Onboarding Program.
- HRM staff began the Dependent Eligibility Verification project.

Risk Management/Safety/Loss Control

- Continued to facilitate the proper handling of all open workers' compensation claims.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.
- Attended the opening meeting of an Illinois Department of Labor Division of Occupational Safety and Health random inspection of the Public Works operations. There were no citations issued as a result of the inspection.
- Attended a worker's compensation seminar conducted by the Village's defense firm Evans and Dixon.
- Coordinated the return to work of a police officer who was disabled off duty.
- Conducted meetings with staff related to high exposure workers' compensation claims.
- Attended a Suburban Liability Insurance Pool (SLIP) board meeting.

- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Continued to provide consultation related to risk management issues related to the Sears Centre.
- Provided written updates to appropriate management staff related to the status of several open workers' compensation claims.



Patrick J. Seger
Director of Human Resources Management

**HUMAN RESOURCES MANAGEMENT
MONTHLY STAFFING REPORT
DECEMBER 2019**

RECRUITMENTS

POSITION TITLE: Crossing Guard (2 opening – Lakeview & Hoffman High)
DEPARTMENT: Police Dept.
DATE POSTED: 01/21/2019
AD DEADLINE: until filled
APPLICATIONS REC'D: 34 applications received to date
STATUS: The positions were posted on the Village website and broadcast email, social media, and ground level signs were posted at open crossings. The Traffic Sergeant has contacted the District Superintendent to advertise the openings with the schools. One application received for Lakeview forwarded to the Traffic Sergeant for review.

POSITION TITLE: Director of Building and Code Enforcement
DEPARTMENT: Development Services
DATE POSTED: 10/21/2019
AD DEADLINE: 11/15/2019
APPLICATIONS REC'D: 28 applications received
STATUS: The position was posted on the Village website, social media, Indeed job board, Village broadcast email, LinkedIn, APA-IL, ILCMA, NWBOCA, SBOC-7, GovHR, I-ACE, PublicSalary and ICC websites. Applications were forwarded to the interview team for review as they were received. Two internal and five external candidates were interviewed the week of December 9th. An offer was made to one external candidate. He accepted and is expected to start the week of January 6th.

POSITION TITLE: Maintenance I Streets/Storm Sewer
DEPARTMENT: Public Works
DATE POSTED: 10/24/2019
AD DEADLINE: 11/29/2019
APPLICATIONS REC'D: 73 application
STATUS: The position was posted internally for one week. No internal applications were received. Position was then posted externally through November 29th. Five applicants were chosen to interview the week of January 6th.

POSITION TITLE: Director of Development Services
DEPARTMENT: Development Services
DATE POSTED: 11/07/2019
AD DEADLINE: 12/01/2019
APPLICATIONS REC'D: 35 applications received to date
STATUS: The position was posted on the Village website, social media, Indeed job board, Village broadcast email, LinkedIn, APA-IL, ILCMA, APA, IEDA, GovHR, AICP websites and PublicSalary. Applications are forwarded to the interview team for review as they were received. Five applicants (including 1 internal candidate) were invited to participate in the December 11th assessment center. An offer was made to the internal candidate and he is being promoted on January 20th.

POSITION TITLE: Summer Civil Engineering Interns (3)
DEPARTMENT: Development Services
DATE POSTED: 11/21/2019
AD DEADLINE: 12/31/2019
APPLICATIONS REC'D: 18 applications received
STATUS: The position was posted on the Village website, social media, Indeed job board, Village broadcast email, LinkedIn, Handshake college recruiting site (25+ schools) and 10 individual college recruiting sites. Applications were forwarded to the interview team for review as they were received. Eight candidates were chosen to interview the week of January 6th.

POSITION TITLE: Auxiliary Snowplow Driver (4)
DEPARTMENT: Public Works
DATE POSTED: 12/4/2019
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 10 applications received to date
STATUS: The position was posted on the Village website, electronic boards, Indeed Job board and social media. Applications are being forwarded to the Assistant Public Works Director as they are received.

POSITION TITLE: Winter Seasonal (3)
DEPARTMENT: Public Works
DATE POSTED: 12/4/2019
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 12 application received to date
STATUS: The position was posted with Hoffman Estates Park District, Indeed job board, Village website and social media. Applications are being forwarded to the Assistant Public Works Director as they are received.

NEW STARTS

POSITION TITLE: Maintenance I (Forestry)
DEPARTMENT: Public Works
DATE POSTED: 08/27/2019
AD DEADLINE: 09/10/2019
APPLICATIONS REC'D: 217 application received
STATUS: The position was posted internally from August 20 – August 27. No internal applications were received. The position was then posted

externally on the Village website and social media, broadcast email and Village electronic boards, Applications were forwarded to the interview team for review as they were received. Seven candidates were selected for interviews, five candidates accepted and interviewed October 18 and 21. An offer was made to one candidate. He accepted and started December 2nd.

POSITION TITLE: Maintenance II - Forestry
DEPARTMENT: Public Works
DATE POSTED: 10/14/2019
AD DEADLINE: 10/18/2019
APPLICATIONS REC'D: 7 application received
STATUS: The position was posted internally. Interviews were held the week of November 18th. One candidate was promoted on December 9th.

POSITION TITLE: Seasonal Office Assistant
DEPARTMENT: Human Resources
DATE POSTED: 11/22/2019
AD DEADLINE: 12/13/2019
APPLICATIONS REC'D: 29 applications received
STATUS: The position was posted on the Village website, social media, Indeed job board and Village broadcast email. Applications were forwarded to the interview team for review as they were received. One candidate was interviewed. She was offered the position and started on December 30th.

SUMMARY OF EMPLOYMENT ACTIVITY DECEMBER 2019

	<u>Total Number</u>	<u>Position</u>
New Starts	3	Maintenance I Winter Eng. Intern Seasonal HR Office Asst.
Separations	3	Associate Corp. Counsel Crossing Guard Temp CATV Contract Specialist
Promotions	1	Maint. I to Maint. II
Upgrades	0	
Downgrades	0	
Transfers	1	Alt. Crossing Guard to Crossing Guard
Retirements	1	Maintenance II
Reclassifications	0	
Change in Status	0	

ANTICIPATED ACTIVITY NEXT MONTH

	<u>Total Number</u>	<u>Position</u>
New Starts	6	Maintenance I Dir of Development Services Director of Building & Code Enforcement Police Officer (3)
Separations	2	Development Services Technician Winter Engineering Intern
Promotions	1	Maintenance I to Maintenance II
Transfers	0	
Reclassifications	0	
Change in Status	0	
Retirements	4	Police Officer Police Lieutenant Assistant Village Manager for DS Maintenance III
New Positions	0	
Eliminated Positions	0	

2019 EMPLOYEE COUNT

	<u>Budgeted</u>	<u>Actual</u>
FULL TIME EMPLOYEES	338	333
PART TIME EMPLOYEES	68	71
TEMPORARY EMPLOYEES	0	1
SEASONAL EMPLOYEES	21	1
INTERNS (PAID)	6	4
TOTAL	433	410

Total Vacancies:

Full Time

Budgeted – Posted

Maintenance I
Dir. Of Building & Code
Director of Dev. Services

Budgeted - Not Posted

Police Officer (4)
Associate Corporation Counsel

Part Time

Budgeted – Posted

Crossing Guard

RECRUITMENT ACTIVITY

	<u>Month</u>	<u>Year To Date</u>
Full Time – Response to Recruitments	5	1,298
Part Time – Response to Recruitments	1	424
Seasonal Applicants	67	153
Unsolicited Applications/Walk-In	0	0
TOTAL	73	1,875

HUMAN RESOURCES MANAGEMENT EMPLOYMENT ACTIVITY DECEMBER 2019

NEW HIRES

<u>Name</u>	<u>Date of Hire</u>	<u>Position</u>	<u>Replacement for</u>
Ricardo Avila	12/02/2019	Maintenance I	Jason Whelan
Ben Cuthbert	12/26/2019	Winter Intern	NA
Gabrielle Freiberg	12/30/2019	Seasonal HR Office Asst	NA

SEPARATIONS

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Bruce Anderson	12/17/2019	Temp CATV Contract Spec.	End of Assignment
Tamori Cooper	12/03/2019	Crossing Guard	Resigned
Doug LaSota	12/02/2019	Associate Corp Counsel	Resigned

PROMOTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
David Oates	12/09/2019	Maintenance I	Maintenance II

TRANSFERS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Michael Boomgarden	12/03/2019	Alt. Crossing Guard	Crossing Guard

CHANGE IN STATUS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

RECLASSIFICATION

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Reason</u>
N/A			

**ADDITIONAL MONTHLY REPORT INFORMATION
DECEMBER 2019**

# Anniversaries	<u>5</u>
# Interviews conducted during month	<u>12</u>
# Orientations conducted during month	<u>3</u>

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 12/31/2019

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
97	804	Forestry	(Dept)	1	100.0%	0	0	1	100%	1	0	201,543.20	129,415.71	72,127.49	201,543.20	100.0%
97	8	Public Works	(Sub-Loc)	1	100.0%	0	0	1	100%	1	0	201,543.20	129,415.71	72,127.49	201,543.20	100.0%
97	01	Village of Hoffman Estates	(Loc)	1	100.0%	0	0	1	100%	1	0	201,543.20	129,415.71	72,127.49	201,543.20	100.0%
Totals for 1997 Claims:				1	100.0%	0	0	1	100%	1	0	201,543.20	129,415.71	72,127.49	201,543.20	100.0%
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 12/31/2019

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
00	01	Village of Hoffman Estates (Loc)		56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
Totals for 2000 Claims:				56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
01	300	Administration (Dept)		2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression (Dept)		8	12.3%	3	3	2	25%	0	8	35,023.68	280,189.41		280,189.41	23.7%
01	303	Emergency Medical Service (Dept)		7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA (Dept)		1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire (Sub-Loc)		18	27.7%	7	5	6	33%	0	18	30,590.18	550,623.26		550,623.26	46.5%
01	400	Manager's Office (Dept)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization (Dept)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol (Dept)		20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention (Dept)		1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic (Dept)		3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records (Dept)		4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police (Sub-Loc)		28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets (Dept)		5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer (Dept)		4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds (Dept)		3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply (Dept)		1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry (Dept)		3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works (Sub-Loc)		16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates (Loc)		65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
Totals for 2001 Claims:				65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
02	102	Planning (Dept)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development (Sub-Loc)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression (Dept)		5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service (Dept)		8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 12/31/2019**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
02	306	Technical Rescue	(Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire	(Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol	(Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic	(Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
Totals for 2002 Claims:				38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
Totals for 2003 Claims:				35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 12/31/2019

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
04	301	Fire Suppression (Dept)		10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service (Dept)		11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire (Sub-Loc)		21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening (Dept)		1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	5	Health & Human Services (Sub-Loc)		1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration (Dept)		1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage (Sub-Loc)		1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol (Dept)		16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical (Dept)		2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police (Sub-Loc)		18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets (Dept)		3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer (Dept)		1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply (Dept)		1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry (Dept)		1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works (Sub-Loc)		6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates (Loc)		48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
Totals for 2004 Claims:				48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression (Dept)		6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	2.0%
05	303	Emergency Medical Service (Dept)		20	37.7%	12	5	3	15%	0	20	12,979.04	259,580.79		259,580.79	83.9%
05	3	Fire (Sub-Loc)		26	49.1%	16	7	3	12%	0	26	10,217.60	265,657.56		265,657.56	85.9%
05	504	Health Screening (Dept)		1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services (Sub-Loc)		1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol (Dept)		7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.8%
05	701	Investigations (Dept)		1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic (Dept)		1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records (Dept)		1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police (Sub-Loc)		10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.6%
05	800	Streets (Dept)		4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer (Dept)		5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 12/31/2019**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.5%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.5%
05	01	Village of Hoffman Estates	(Loc)	53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
Totals for 2005 Claims:				53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
06	201	Water Billing	(Dept)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression	(Dept)	9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.5%
06	303	Emergency Medical Service	(Dept)	14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire	(Sub-Loc)	23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol	(Dept)	17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical	(Dept)	4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic	(Dept)	2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records	(Dept)	1	1.8%	0	0	1	100%	0	1	25,046.89	25,046.89		25,046.89	2.3%
06	7	Police	(Sub-Loc)	25	44.6%	17	4	4	16%	0	25	4,365.26	109,131.43		109,131.43	10.1%
06	800	Streets	(Dept)	1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer	(Dept)	2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry	(Dept)	3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works	(Sub-Loc)	7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates	(Loc)	56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
Totals for 2006 Claims:				56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
07	301	Fire Suppression	(Dept)	9	18.8%	7	0	2	22%	0	9	42,805.36	385,248.23		385,248.23	50.9%
07	303	Emergency Medical Service	(Dept)	7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	2.4%
07	3	Fire	(Sub-Loc)	16	33.3%	13	0	3	19%	0	16	25,235.08	403,761.24		403,761.24	53.3%
07	600	Administration	(Dept)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage	(Sub-Loc)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 12/31/2019

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
07	700	Patrol	(Dept)	10	20.8%	6	2	2	20%	0	10	17,411.53	174,115.28		174,115.28	23.0%
07	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic	(Dept)	4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.3%
07	7	Police	(Sub-Loc)	16	33.3%	10	3	3	19%	0	16	12,020.92	192,334.78		192,334.78	25.4%
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	3.3%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.6%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.5%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,828.77	127,315.08		127,315.08	16.8%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,717.36	160,760.38		160,760.38	21.2%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
Totals for 2007 Claims:				48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.8%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	0	22	10,444.02	229,768.34		229,768.34	44.8%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	0	37	6,964.92	257,702.00		257,702.00	50.2%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.6%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.7%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.6%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.2%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	30.4%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 12/31/2019

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
08	804	Forestry	(Dept)	2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	18.3%
08	8	Public Works	(Sub-Loc)	12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	19.3%
08	01	Village of Hoffman Estates	(Loc)	64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
Totals for 2008 Claims:				64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
09	300	Administration	(Dept)	2	3.8%	1	1	0	0%	0	2	7,601.49	15,202.97		15,202.97	2.2%
09	301	Fire Suppression	(Dept)	14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.3%
09	303	Emergency Medical Service	(Dept)	20	37.7%	13	4	3	15%	0	20	17,948.22	358,964.35		358,964.35	51.1%
09	3	Fire	(Sub-Loc)	36	67.9%	25	8	3	8%	0	36	12,199.01	439,164.31		439,164.31	62.6%
09	600	Administration	(Dept)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	6	Human Resources Manage	(Sub-Loc)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	700	Patrol	(Dept)	8	15.1%	2	2	4	50%	0	8	18,574.08	148,592.67		148,592.67	21.2%
09	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.4%
09	707	Records	(Dept)	1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police	(Sub-Loc)	10	18.9%	4	2	4	40%	0	10	15,105.01	151,050.05		151,050.05	21.5%
09	800	Streets	(Dept)	1	1.9%	0	0	1	100%	0	1	85,580.51	85,580.51		85,580.51	12.2%
09	801	Water & Sewer	(Dept)	2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply	(Dept)	1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.7%
09	804	Forestry	(Dept)	2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works	(Sub-Loc)	6	11.3%	4	1	1	17%	0	6	15,417.35	92,504.11		92,504.11	13.2%
09	01	Village of Hoffman Estates	(Loc)	53	100.0%	33	11	9	17%	0	53	13,246.58	702,068.57		702,068.57	100.0%
Totals for 2009 Claims:				53	100.0%	33	11	9	17%	0	53	13,246.58	702,068.57		702,068.57	100.0%
10	200	Accounting	(Dept)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.7%
10	2	Finance	(Sub-Loc)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.7%
10	250	PPO Payments	(Dept)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.5%
10	25	PPO Payments	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.5%
10	301	Fire Suppression	(Dept)	8	19.0%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.6%
10	303	Emergency Medical Service	(Dept)	8	19.0%	4	1	3	38%	0	8	22,624.71	180,997.64		180,997.64	31.9%
10	3	Fire	(Sub-Loc)	16	38.1%	7	6	3	19%	0	16	12,938.68	207,018.95		207,018.95	36.4%
10	700	Patrol	(Dept)	15	35.7%	7	4	4	27%	0	15	17,690.70	265,360.50		265,360.50	46.7%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 12/31/2019

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
10	7	Police	(Sub-Loc)	15	35.7%	7	4	4	27%	0	15	17,690.70	265,360.50		265,360.50	46.7%
10	800	Streets	(Dept)	3	7.1%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.1%	3	0	0	0%	0	3	2,370.53	7,111.59		7,111.59	1.3%
10	802	Building & Grounds	(Dept)	1	2.4%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%
10	804	Forestry	(Dept)	1	2.4%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.1%
10	8	Public Works	(Sub-Loc)	8	19.0%	6	2	0	0%	0	8	3,261.58	26,092.65		26,092.65	4.6%
10	01	Village of Hoffman Estates	(Loc)	42	100.0%	21	13	8	19%	0	42	13,527.26	568,144.90		568,144.90	100.0%
Totals for 2010 Claims:				42	100.0%	21	13	8	19%	0	42	13,527.26	568,144.90		568,144.90	100.0%
11	200	Accounting	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	25	PPO Payments	(Sub-Loc)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	301	Fire Suppression	(Dept)	4	12.9%	2	1	1	25%	0	4	63,247.39	252,989.56		252,989.56	34.7%
11	303	Emergency Medical Service	(Dept)	11	35.5%	9	0	2	18%	0	11	19,510.89	214,619.81		214,619.81	29.4%
11	3	Fire	(Sub-Loc)	15	48.4%	11	1	3	20%	0	15	31,173.96	467,609.37		467,609.37	64.1%
11	700	Patrol	(Dept)	10	32.3%	6	1	3	30%	0	10	23,145.83	231,458.29		231,458.29	31.7%
11	703	Tactical	(Dept)	1	3.2%	0	1	0	0%	0	1	6,447.68	6,447.68		6,447.68	0.9%
11	7	Police	(Sub-Loc)	11	35.5%	6	2	3	27%	0	11	21,627.82	237,905.97		237,905.97	32.6%
11	801	Water & Sewer	(Dept)	1	3.2%	1	0	0	0%	0	1	489.57	489.57		489.57	0.1%
11	804	Forestry	(Dept)	1	3.2%	1	0	0	0%	0	1	2,769.16	2,769.16		2,769.16	0.4%
11	805	Clerical	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	3	9.7%	2	1	0	0%	0	3	1,086.24	3,258.73		3,258.73	0.4%
11	01	Village of Hoffman Estates	(Loc)	31	100.0%	20	5	6	19%	0	31	23,523.59	729,231.23		729,231.23	100.0%
Totals for 2011 Claims:				31	100.0%	20	5	6	19%	0	31	23,523.59	729,231.23		729,231.23	100.0%
12	101	Engineering/Transportation	(Dept)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.4%
12	1	Community Development	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.4%
12	250	PPO Payments	(Dept)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.2%
12	25	PPO Payments	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.2%
12	301	Fire Suppression	(Dept)	12	27.9%	10	1	1	8%	1	11	2,652.76	27,134.13	4,698.99	31,833.12	9.2%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 12/31/2019

Year	Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
12	303	Emergency Medical Service (Dept)	8	18.6%	7	0	1	13%	0	8	21,935.16	175,481.26		175,481.26	50.7%
12	3	Fire (Sub-Loc)	20	46.5%	17	1	2	10%	1	19	10,365.72	202,615.39	4,698.99	207,314.38	59.9%
12	700	Patrol (Dept)	9	20.9%	6	1	2	22%	0	9	8,148.55	73,336.98		73,336.98	21.2%
12	701	Investigations (Dept)	2	4.7%	1	1	0	0%	0	2	341.20	682.40		682.40	0.2%
12	704	Traffic (Dept)	1	2.3%	1	0	0	0%	0	1	4,940.28	4,940.28		4,940.28	1.4%
12	7	Police (Sub-Loc)	12	27.9%	8	2	2	17%	0	12	6,579.97	78,959.66		78,959.66	22.8%
12	800	Streets (Dept)	3	7.0%	2	1	0	0%	0	3	296.81	890.43		890.43	0.3%
12	801	Water & Sewer (Dept)	5	11.6%	4	1	0	0%	0	5	1,614.09	8,070.44		8,070.44	2.3%
12	804	Forestry (Dept)	1	2.3%	1	0	0	0%	0	1	257.70	257.70		257.70	0.1%
12	8	Public Works (Sub-Loc)	9	20.9%	7	2	0	0%	0	9	1,024.29	9,218.57		9,218.57	2.7%
12	01	Village of Hoffman Estates (Loc)	43	100.0%	34	5	4	9%	1	42	8,050.35	341,465.98	4,698.99	346,164.97	100.0%
Totals for 2012 Claims:			43	100.0%	34	5	4	9%	1	42	8,050.35	341,465.98	4,698.99	346,164.97	100.0%
13	102	Planning (Dept)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	1	Community Development (Sub-Loc)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	200	Accounting (Dept)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	2	Finance (Sub-Loc)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	301	Fire Suppression (Dept)	8	20.5%	6	2	0	0%	0	8	3,862.32	30,898.53		30,898.53	6.8%
13	303	Emergency Medical Service (Dept)	6	15.4%	3	1	2	33%	0	6	35,673.45	214,040.72		214,040.72	46.9%
13	3	Fire (Sub-Loc)	14	35.9%	9	3	2	14%	0	14	17,495.66	244,939.25		244,939.25	53.6%
13	700	Patrol (Dept)	12	30.8%	4	2	6	50%	1	11	15,020.15	167,971.63	12,270.17	180,241.80	39.5%
13	701	Investigations (Dept)	1	2.6%	1	0	0	0%	0	1	1,134.37	1,134.37		1,134.37	0.2%
13	7	Police (Sub-Loc)	13	33.3%	5	2	6	46%	1	12	13,952.01	169,106.00	12,270.17	181,376.17	39.7%
13	801	Water & Sewer (Dept)	9	23.1%	8	1	0	0%	0	9	3,217.94	28,961.44		28,961.44	6.3%
13	804	Forestry (Dept)	1	2.6%	1	0	0	0%	0	1	471.75	471.75		471.75	0.1%
13	8	Public Works (Sub-Loc)	10	25.6%	9	1	0	0%	0	10	2,943.32	29,433.19		29,433.19	6.4%
13	01	Village of Hoffman Estates (Loc)	39	100.0%	24	7	8	21%	1	38	11,706.98	444,302.18	12,270.17	456,572.35	100.0%
Totals for 2013 Claims:			39	100.0%	24	7	8	21%	1	38	11,706.98	444,302.18	12,270.17	456,572.35	100.0%
14	100	Code Enforcement (Dept)	1	2.0%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
14	102	Planning (Dept)	1	2.0%	1	0	0	0%	0	1	642.39	642.39		642.39	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 12/31/2019**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
14	1	Community Development	(Sub-Loc)	2	4.1%	1	1	0	0%	0	2	321.20	642.39		642.39	0.1%
14	301	Fire Suppression	(Dept)	12	24.5%	9	0	3	25%	1	11	37,350.40	354,848.23	93,356.55	448,204.78	63.1%
14	303	Emergency Medical Service	(Dept)	6	12.2%	3	1	2	33%	0	6	9,013.74	54,082.42		54,082.42	7.6%
14	3	Fire	(Sub-Loc)	18	36.7%	12	1	5	28%	1	17	27,904.84	408,930.65	93,356.55	502,287.20	70.7%
14	401	Cable TV	(Dept)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	4	General Government	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	600	Administration	(Dept)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.4%
14	6	Human Resources Manage	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.4%
14	700	Patrol	(Dept)	16	32.7%	12	3	1	6%	0	16	12,041.83	192,669.28		192,669.28	27.1%
14	701	Investigations	(Dept)	1	2.0%	0	1	0	0%	0	1	213.50	213.50		213.50	0.0%
14	704	Traffic	(Dept)	1	2.0%	1	0	0	0%	0	1	1,148.28	1,148.28		1,148.28	0.2%
14	7	Police	(Sub-Loc)	18	36.7%	13	4	1	6%	0	18	10,779.50	194,031.06		194,031.06	27.3%
14	800	Streets	(Dept)	1	2.0%	1	0	0	0%	0	1	972.94	972.94		972.94	0.1%
14	801	Water & Sewer	(Dept)	5	10.2%	3	2	0	0%	0	5	1,205.25	6,026.24		6,026.24	0.8%
14	804	Forestry	(Dept)	3	6.1%	3	0	0	0%	0	3	1,103.67	3,311.00		3,311.00	0.5%
14	8	Public Works	(Sub-Loc)	9	18.4%	7	2	0	0%	0	9	1,145.58	10,310.18		10,310.18	1.5%
14	01	Village of Hoffman Estates	(Loc)	49	100.0%	35	8	6	12%	1	48	14,493.98	616,848.32	93,356.55	710,204.87	100.0%
Totals for 2014 Claims:				49	100.0%	35	8	6	12%	1	48	14,493.98	616,848.32	93,356.55	710,204.87	100.0%
15	100	Code Enforcement	(Dept)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	1	Community Development	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	301	Fire Suppression	(Dept)	9	31.0%	5	1	3	33%	0	9	29,860.63	268,745.66		268,745.66	64.7%
15	303	Emergency Medical Service	(Dept)	6	20.7%	4	0	2	33%	0	6	12,038.88	72,233.27		72,233.27	17.4%
15	3	Fire	(Sub-Loc)	15	51.7%	9	1	5	33%	0	15	22,731.93	340,978.93		340,978.93	82.1%
15	505	Immunization	(Dept)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	5	Health & Human Services	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	700	Patrol	(Dept)	7	24.1%	6	0	1	14%	0	7	9,232.10	64,624.67		64,624.67	15.6%
15	701	Investigations	(Dept)	1	3.4%	0	1	0	0%	0	1	913.00	913.00		913.00	0.2%
15	7	Police	(Sub-Loc)	8	27.6%	6	1	1	13%	0	8	8,192.21	65,537.67		65,537.67	15.8%
15	800	Streets	(Dept)	1	3.4%	1	0	0	0%	0	1	184.04	184.04		184.04	0.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 12/31/2019

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
15	801	Water & Sewer (Dept)		1	3.4%	1	0	0	0%	0	1	582.07	582.07		582.07	0.1%
15	802	Building & Grounds (Dept)		1	3.4%	1	0	0	0%	0	1	361.60	361.60		361.60	0.1%
15	804	Forestry (Dept)		1	3.4%	1	0	0	0%	0	1	6,160.47	6,160.47		6,160.47	1.5%
15	8	Public Works (Sub-Loc)		4	13.8%	4	0	0	0%	0	4	1,822.05	7,288.18		7,288.18	1.8%
15	01	Village of Hoffman Estates (Loc)		29	100.0%	21	2	6	21%	0	29	14,314.99	415,134.83		415,134.83	100.0%
Totals for 2015 Claims:				29	100.0%	21	2	6	21%	0	29	14,314.99	415,134.83		415,134.83	100.0%
16	301	Fire Suppression (Dept)		3	8.1%	2	1	0	0%	0	3	466.15	1,398.44		1,398.44	0.2%
16	303	Emergency Medical Service (Dept)		4	10.8%	2	0	2	50%	1	3	45,272.03	172,225.13	8,862.97	181,088.10	23.4%
16	3	Fire (Sub-Loc)		7	18.9%	4	1	2	29%	1	6	26,069.51	173,623.57	8,862.97	182,486.54	23.6%
16	700	Patrol (Dept)		16	43.2%	13	1	2	13%	0	16	33,242.87	531,885.85		531,885.85	68.9%
16	701	Investigations (Dept)		1	2.7%	1	0	0	0%	0	1	7,112.66	7,112.66		7,112.66	0.9%
16	703	Tactical (Dept)		1	2.7%	1	0	0	0%	0	1	140.43	140.43		140.43	0.0%
16	7	Police (Sub-Loc)		18	48.6%	15	1	2	11%	0	18	29,952.16	539,138.94		539,138.94	69.8%
16	800	Streets (Dept)		1	2.7%	1	0	0	0%	0	1	329.95	329.95		329.95	0.0%
16	801	Water & Sewer (Dept)		4	10.8%	3	1	0	0%	0	4	4,394.90	17,579.60		17,579.60	2.3%
16	803	Equipment & Supply (Dept)		3	8.1%	2	1	0	0%	0	3	7,918.56	23,755.68		23,755.68	3.1%
16	804	Forestry (Dept)		3	8.1%	3	0	0	0%	0	3	2,216.74	6,650.22		6,650.22	0.9%
16	8	Public Works (Sub-Loc)		11	29.7%	9	2	0	0%	0	11	4,392.31	48,315.45		48,315.45	6.3%
16	9	Information Systems (Sub-Loc)		1	2.7%	1	0	0	0%	0	1	2,371.46	2,371.46		2,371.46	0.3%
16	01	Village of Hoffman Estates (Loc)		37	100.0%	29	4	4	11%	1	36	20,873.31	763,449.42	8,862.97	772,312.39	100.0%
Totals for 2016 Claims:				37	100.0%	29	4	4	11%	1	36	20,873.31	763,449.42	8,862.97	772,312.39	100.0%
17	301	Fire Suppression (Dept)		1	5.6%	0	0	1	100%	1	0	115,518.00	22,431.75	93,086.25	115,518.00	27.9%
17	303	Emergency Medical Service (Dept)		5	27.8%	3	0	2	40%	1	4	57,984.81	218,676.18	71,247.85	289,924.03	70.1%
17	3	Fire (Sub-Loc)		6	33.3%	3	0	3	50%	2	4	67,573.67	241,107.93	164,334.10	405,442.03	98.0%
17	700	Patrol (Dept)		5	27.8%	5	0	0	0%	0	5	757.36	3,786.80		3,786.80	0.9%
17	701	Investigations (Dept)		1	5.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
17	703	Tactical (Dept)		1	5.6%	1	0	0	0%	0	1	1,114.58	1,114.58		1,114.58	0.3%
17	7	Police (Sub-Loc)		7	38.9%	7	0	0	0%	0	7	700.20	4,901.38		4,901.38	1.2%
17	800	Streets (Dept)		1	5.6%	1	0	0	0%	0	1	2,186.65	2,186.65		2,186.65	0.5%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 12/31/2019

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
17	804	Forestry (Dept)		4	22.2%	4	0	0	0%	0	4	246.90	987.59		987.59	0.2%
17	8	Public Works (Sub-Loc)		5	27.8%	5	0	0	0%	0	5	634.85	3,174.24		3,174.24	0.8%
17	01	Village of Hoffman Estates (Loc)		18	100.0%	15	0	3	17%	2	16	22,973.20	249,183.55	164,334.10	413,517.65	100.0%
Totals for 2017 Claims:				18	100.0%	15	0	3	17%	2	16	22,973.20	249,183.55	164,334.10	413,517.65	100.0%
18	100	Code Enforcement (Dept)		1	2.9%	0	1	0	0%	0	1	605.84	605.84		605.84	0.2%
18	1	Community Development (Sub-Loc)		1	2.9%	0	1	0	0%	0	1	605.84	605.84		605.84	0.2%
18	301	Fire Suppression (Dept)		8	23.5%	4	3	1	13%	0	8	6,056.13	48,449.03		48,449.03	13.9%
18	303	Emergency Medical Service (Dept)		5	14.7%	3	0	2	40%	2	3	25,304.55	52,655.32	73,867.43	126,522.75	36.3%
18	3	Fire (Sub-Loc)		13	38.2%	7	3	3	23%	2	11	13,459.37	101,104.35	73,867.43	174,971.78	50.2%
18	700	Patrol (Dept)		14	41.2%	11	1	2	14%	2	12	11,997.10	142,432.18	25,527.24	167,959.42	48.2%
18	7	Police (Sub-Loc)		14	41.2%	11	1	2	14%	2	12	11,997.10	142,432.18	25,527.24	167,959.42	48.2%
18	800	Streets (Dept)		2	5.9%	2	0	0	0%	0	2	375.71	751.41		751.41	0.2%
18	801	Water & Sewer (Dept)		1	2.9%	1	0	0	0%	0	1	618.53	618.53		618.53	0.2%
18	802	Building & Grounds (Dept)		1	2.9%	1	0	0	0%	0	1	1,855.66	1,855.66		1,855.66	0.5%
18	804	Forestry (Dept)		1	2.9%	1	0	0	0%	0	1	1,179.47	1,179.47		1,179.47	0.3%
18	805	Clerical (Dept)		1	2.9%	0	1	0	0%	0	1	727.84	727.84		727.84	0.2%
18	8	Public Works (Sub-Loc)		6	17.6%	5	1	0	0%	0	6	855.49	5,132.91		5,132.91	1.5%
18	01	Village of Hoffman Estates (Loc)		34	100.0%	23	6	5	15%	4	30	10,255.00	249,275.28	99,394.67	348,669.95	100.0%
Totals for 2018 Claims:				34	100.0%	23	6	5	15%	4	30	10,255.00	249,275.28	99,394.67	348,669.95	100.0%
19	301	Fire Suppression (Dept)		9	37.5%	6	2	1	11%	5	4	21,155.86	47,210.81	143,191.92	190,402.73	54.3%
19	303	Emergency Medical Service (Dept)		3	12.5%	3	0	0	0%	0	3	306.77	920.32		920.32	0.3%
19	3	Fire (Sub-Loc)		12	50.0%	9	2	1	8%	5	7	15,943.59	48,131.13	143,191.92	191,323.05	54.5%
19	700	Patrol (Dept)		12	50.0%	8	2	2	17%	4	8	13,302.74	138,663.91	20,969.00	159,632.91	45.5%
19	7	Police (Sub-Loc)		12	50.0%	8	2	2	17%	4	8	13,302.74	138,663.91	20,969.00	159,632.91	45.5%
19	01	Village of Hoffman Estates (Loc)		24	100.0%	17	4	3	13%	9	15	14,623.17	186,795.04	164,160.92	350,955.96	100.0%
Totals for 2019 Claims:				24	100.0%	17	4	3	13%	9	15	14,623.17	186,795.04	164,160.92	350,955.96	100.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 12/31/2019

Year Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
250	Village of Hoffman Estates	863		575	141	147		20	843	14,351.02	11,765,723.40	619,205.86	12,384,929.26	

Open Medical: 4
 Open Comp: 2
 Open Legal: 14

VILLAGE OF HOFFMAN ESTATES

Memo

TO: GAP Committee
FROM: Jennifer Djordjevic, Director of Operations/Outreach – Office of the Mayor and Board
RE: *Community Engagement Report*
PERIOD: November 5 – January 6

General administration: The Mayor's office regularly receives invitations to events, mail or email correspondence regarding a variety of issues, responses which need to be coordinated with Mr. Norris and department heads, and requests for legislative response depending on the issue. The Office also receives phone, email and written requests to meet with officials and staff on various projects or other issues; meetings which are organized through me. These are on-going functions. I typically attend meetings that involve community organizations or other areas of similar interest.

PARTNERSHIPS

Communications Activities and Training:

- Met with Community Engagement Specialist from CDK Global – 11/12
- Coordinated CUB Meeting sponsored by Commissioner Morrison's Office – 11/12
- Attended a Supervisor Training through HRM – 12/12
- Coordinated a Property Tax Appeal Seminar (Commissioner Patlak's Office) – 12/12
- Secured numerous volunteers to assist with the Shop with a Copy activities on 12/12 and 12/14.

Commissions:

- Organized the annual Volunteer Appreciation Dinner for 165 guests – 12/5

Community Organizations:

- Organized members of the girl scouts to participate in the Friendship Tree Lighting ceremony for the first time.
- Coordinated Gigi /Hugs n Mugs caroling visit in December 2019 / Mayor and several staff met in the atrium to say hello for a few minutes and listen to a few songs.
- RSVP for Brookdale Holiday event pie/networking night.

Travel and Legislative issues:

- Coordinated all details for the Mayor for the USCM Annual Meeting in Washington DC (January 2020).
- Secured rooms for Springfield session in March 2020.

ON-GOING INITIATIVES

Complete Count Committee:

This is an on-going initiative through 2020.

- Meetings continue with the Complete Count Committee
- Attended a Census Peer Exchange event through the Northwest Municipal Conference with Dr. Saavedra and another member of the committee (Nancy Trieb) on 12/10.
- Attended a sub-grantee conference call with members of the Finance department and Dr. Saavedra.
- Met with Dr. Saavedra on 12/19 to discuss the grant application through the Metro Mayors Caucus / subsequently submitted grant on 12/23.
- Coordinate Mayor's attendance at Census Roundtable discussion at the Sch. Township Library on 12/20.
- Scheduled filming with John Muir students / Mayor and Trustees for 1/14

Wine Wednesday

Held at Rosati's on 11/20 and at Rookies on 12/18. Great crowds at both! Slated for Moretti's on 1/22.

SPECIAL PROJECTS

Receptions, Events and Meetings (scheduled and/or attended)

Trustee Newell's Birthday Dinner – 11/9

Alaric Romsaithong Eagle Court of Honor – 11/10

Committee Meetings – 11/11

Higgins Education Center Meeting – 11/18

Wine Wednesday – 11-20

OUT OF TOWN – 11/20 – 11/22 (Back to office on 11/25)

Brookdale Holiday Event – 11/26

THANKSGIVING HOLIDAY – 11/27 – 11/28

Christopher Joel Cabalfin Eagle Court of Honor – 11/30

Volunteer Appreciation Dinner – 12/5

CHRISTMAS holiday – 12/24 – 12/27

Informal – Swearing In Probationary Officers 12/31

NEW YEAR holiday – 1/1 – 1/3

Police Explorer Graduation – 1/6

Trustee Dinner – 1/6

Mayor for a Day:

Organized all activities across departments for two young individuals:

- Blake Kaczorowski - 10/25 (6 years old)
- Waters Worland – 11/25 (8 years old)

CEO Meetings:

Fulcrum GT – In progress

Clover Technologies – In progress

WRITTEN COMMUNICATIONS

- Wrote Mayor's columns for December and January / Citizen
- Coordinated submission for Sister Cities and Youth Commission / Commission profiles

Proclamations:

America's Recycle Day

Universal Children's Day

Small Business Saturday

#GivingTuesday

National Impaired Driving Prevention Month

Coordinated several calendar items across departments as needed.

Jennifer Djordjevic

Dir. Of Operations and Outreach / Office of the Mayor and Board