

DEPARTMENT OF PUBLIC WORKS Tanker Permit Application



Please read the following instructions before signing:

Current Fees as of January 1, 2019 (**Rates are subject to change**):

Current Water Rate	\$24.18/1000 gallons	
Water Deposit	\$241.80	
Permit Fee	\$25.00	(non-refundable)
3" Hydrant Meter	\$750.00	(refundable)
5/8" Hydrant Meter	\$100.00	(refundable)
Hydrant Wrench	\$25.00	(refundable)

- All payments must be made with a check payable to Village of Hoffman Estates.
- A signed application must be received by VOHE Public Works at least one (1) business day prior to permit pick-up.

Meter readings are required at each fill up, both a beginning and ending reading. Water usage log sheets will be provided. Readings may be brought in person to the Public Works Center, faxed, or emailed. If water usage is unknown, a deposit for 10,000 gallons will be required.

- Permit must remain in the tanker truck at all times until project completion or permit expiration date.
- The tank must be equipped with backflow device or air gap.
- Only a hydrant wrench may be used to operate the hydrant.
- The hydrant must be turned on slowly all the way when in use and shut down slowly when finished.

The contractor is responsible for all costs for repair damages. Any misuse of the meter, hydrant, or non-compliance with these instructions will result in the immediate cancellation of the permit and loss of deposit.

Within three (3) business days following the permit expiration date, a new permit application and permit is required. A penalty of \$25 per day will be imposed for any water usage beyond the permit expiration date. Any water usage beyond the permit expiration date will be considered theft and reported to the Police Department.

Contractor Signature: _____ **Date:** _____

Contractor's Name: _____

Address: _____

Primary Contact: _____ Phone: _____

Email: _____

Hydrant purpose: _____

Hydrant location: _____

Are you working for VOHE? YES NO Date permit needed by: _____

Internal VOHE contact person is: _____

Village of Hoffman Estates, Public Works Department, 2305 Pembroke Avenue, Hoffman Estates, IL 60169

Phone: (847) 490-6800 Fax: (847) 490-6868

Website: www.HoffmanEstates.org

Email: PublicWorks@HoffmanEstates.org

FOR OFFICE USE ONLY:

Application Approved By: _____

Permit Number: _____

Meter Serial Number: _____

Meter Pick-Up Date: _____

Approving Officer's Signature: _____

Permit Expiration Date: _____

Beginning Meter Reading: _____

Deposit Received: _____