

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES COMMITTEE  
MEETING MINUTES**

**November 26, 2018**

**I. Roll call**

**Members in Attendance:**

**Trustee Anna Newell, Chairperson  
Trustee Michael Gaeta, Vice Chairperson  
Trustee Gary Pilafas  
Trustee Gary Stanton  
Trustee Karen Arnet  
Mayor William McLeod**

**Members Absent:**

**Trustee Karen Mills**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services  
Ted Bos, Police Chief  
Rachel Musiala, Director of Finance  
Monica Saavedra, Director of HHS  
Joe Nebel, Director of Public Works  
Fred Besenhoffer, Director of IS  
Pat Fortunato, Fire Chief  
Alan Wenderski, Village Engineer  
Ken Koop, Risk Manager  
Bruce Anderson, CATV  
Suzanne Ostrovsky, Asst. to Village Manager**

The Public Works & Utilities Committee meeting was called to order at 7:03 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the minutes of the Public Works & Utilities Committee meeting of October 22, 2018. Voice vote taken. All ayes (Abstain: Arnet). Motion carried.

**NEW BUSINESS**

- 1. Request authorization to waive bidding and purchase one (1) replacement Doosan 100KW portable generator through Sourcewell (formerly NJPA) contract pricing from Roland Machinery, Bolingbrook, IL in an amount not to exceed \$58,301.**

An item summary sheet from Joe Nebel, Kelly Kerr, Bob Markko and Tom Burnitz was presented to Committee.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to waive bidding and purchase one (1) replacement Doosan 100KW portable generator through Sourcewell (formerly NJPA) contract pricing from Roland Machinery, Bolingbrook, IL in an amount not to exceed \$58,301. Voice vote taken. All ayes. Motion carried.

**2. Energy Performance Contract update discussion.**

An item summary sheet from Joe Nebel and Aaron Howe was presented to Committee.

Joe Nebel addressed the Committee and reported that performance contracting is a method of completing large-scale energy savings projects without incurring major capital costs. This allows major upgrades, such as water meters or LED streetlights, to Village infrastructure and/or operating processes without major impacts to the budget. Staff prepared an RFP for energy performance contracting in May of this year and coordinated a selection committee to review the proposals. Siemens Industry Inc. was chosen. They will soon begin the investment-grade audit process and then Siemens will propose projects individually for selection by the Village. Joe stated that there is no financial commitment by the Village at this time.

**REPORTS (INFORMATION ONLY)**

**1. Department of Public Works Monthly Report.**

The Public Works Monthly Report was received and filed.

**2. Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.**

The Department of Development Services Monthly Engineering Report of the Transportation & Engineering Division was received and filed.

**III. President's Report**

Mayor McLeod expressed kudos to the Public Works Department for the excellent snow removal from the storm. He mentioned that staff is working on getting information related to all the power outages in the Village.

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by: