

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

November 26, 2018

I. Roll call

Members in Attendance: **Trustee Gary Pilafas, Chairman**
 Trustee Anna Newell, Vice Chairperson
 Trustee Michael Gaeta
 Trustee Gary Stanton
 Trustee Karen Arnet
 Mayor William McLeod

Members Absent: **Trustee Karen Mills**

Management Team Members
in Attendance: **Jim Norris, Village Manager**
 Art Janura, Corporation Counsel
 Dan O'Malley, Deputy Village Manager
 Mark Koplín, Asst. Vlg. Mgr. – Dev. Services
 Ted Bos, Police Chief
 Rachel Musiala, Director of Finance
 Monica Saavedra, Director of HHS
 Joe Nebel, Director of Public Works
 Fred Besenhoffer, Director of IS
 Pat Fortunato, Fire Chief
 Alan Wenderski, Village Engineer
 Ken Koop, Risk Manager
 Bruce Anderson, CATV
 Suzanne Ostrovsky, Asst. to Village Manager

The Finance Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Finance Committee meeting minutes of October 22, 2018. Voice vote taken. All ayes (Abstain: Arnet). Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Special Finance Committee meeting minutes of November 19, 2018. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to award a contract for the 2019 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc., Kingsbury, IN, in an amount not to exceed \$40,250.**

An item summary sheet from the 4th of July Commission was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award a contract for the 2019 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc., Kingsbury, IN, in an amount not to exceed \$40,250. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to purchase excess workers' compensation insurance from Alliant/Mesirow Insurance Services.**

An item summary sheet from Ken Koop was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to purchase excess workers' compensation insurance from Alliant/Mesirow Insurance Services. Voice vote taken. All ayes. Motion carried.

REPORTS (Information Only)

- 1. Request acceptance of the Finance Department Monthly report.**

The Finance Department Monthly Report was presented to Committee and received and filed.

- 2. Request acceptance of the Information System Department Monthly report.**

The Information System Department Monthly Report was presented to Committee and received and filed.

- 3. Request acceptance of the Sears Centre Monthly report.**

The Sears Centre Monthly Report was presented to Committee and received and filed.

II. President's Report

Mayor McLeod reported that he attended the Brookdale holiday event on November 20 and also the Special Finance Committee to discuss the 2019 budget.

On November 24, Amanda Marscin held a St. Nick's photo shoot at Village Hall with proceeds going to the Hanover Township food pantry. The event benefitting the Schaumburg and Palatine Townships food pantry will be held again on December 1 at Village Hall from 9am-12 noon.

III. Other

IV. Items in Review

V. Adjournment

Motion by Trustee Arnet, seconded by Trustee Gaeta, to adjourn the meeting at 7:03 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date