

HOFFMAN ESTATES FIREFIGHTERS PENSION BOARD

Station 24
575 Beacon Point
Hoffman Estates, IL 60192
847-695-8502

July 11, 2016 at 9:30 am

MEETING MINUTES

- I. Call to Order. Meeting called to order at 9:30 am.
- II. Roll Call/Acknowledgement of Guests. Present: Matthew Fijalkowski, Rachel Musiala, Jimmy Oskroba, Dee Dee Derrig. Also Present: Laura Goodloe, Puchalski Goodloe Marzullo; Bill Yocius, Mitchell Vaught & Taylor; Stan Helgerson, Village Treasurer; A.J. Weber and Mike May, Lauterbach & Amen.

Absent: Bob Orr.
- III. Public Comment. None.
- IV. Approval of Minutes. The Pension Board reviewed the minutes of the April 11, 2016 regular meeting. A recommendation was made to amend the minutes on page 4 to add trustee Fijalkowski was elected by "acclamation." Motion to amend the minutes made by Trustee Fijalkowski, second by Trustee Oskroba. All in favor, aye. Bob Orr absent.
- V. Accountant's/Finance Report. February Financial Report reviewed. Mr. Weber reported to the Board that the Fund's net position as of May 31, 2016 was \$72,484,726.83. For the previous five months ending May 1st, 2016 the Fund saw a position change in position of \$1,485,202.37. Motion to approve the monthly financial report as presented by Trustee Fijalkowski, second by Trustee Musiala. All in favor, aye. Bob Orr absent.

The Pension Board reviewed the list of disbursements as provided on page 8-1 of the Fund's May 31, 2016 monthly financial report. Two invoices were submitted to the Pension Fund to review and approve: 1) ExamWorks Invoice for Dr. Marzo Independent Medical Examination of

disability applicant William Taylor on 6/21/16. The invoice totaled \$2,000.00. 2) ExamWorks Invoice for Dr. Fishman Independent Medical Examination of disability applicant William Taylor on 6/22/16. The invoice totaled \$2,350.00.

Motion to pay bills and disbursements through the end of May, 2016 as presented made by Trustee Fijalkowski, second by Trustee Musiala. Roll call vote: Matthew Fijalkowski, aye, Rachel Musiala, aye, Jimmy Oskroba, aye, and Dee Dee Derrig, aye. Bob Orr absent.

VI. Attorney's Report

VII. Investment Report

1. Mitchell, Vaught & Taylor's Quarterly Report. Overweight in real estate and domestic stocks, etc. Oak Mark underperforming their target, keeping a close eye on them. Executive summary through end of June. Over \$1 million for the period. \$682,000 annualized net return, over our 6.75 actuarial return. Net investment gain over last 3 years \$15.8 million. Half of total return in fixed income. \$155 million total fund, higher than target. Vanguard was replaced by T. Rowe Price Small Cap fund which did well. International sector underperformed. 1.6 versus 1.4 for the target, being underweight in international helped since it underperformed. Oak Mark Intl -755 for the quarter. REIT below benchmark because Brookdale properties had some issues, YTD still beating target. S&P 15 Healthcare had a lower quarter but still beating target YTD. Motion to accept investment report presented by Mitchell, Vaught & Taylor made by Matt Fijalkowski, second by Dee Dee Derrig. All in favor, aye. Bob Orr absent.

VIII. Informational Items/Unfinished Business

1. Review/Discussion of Administrative Rules. Nothing at this time.
2. Certification of Life letters. All have been received.
3. Status of Trustee Training. All Trustees have completed their training.

4. Tony Butler Military Buyback. Paid in full and provided the fund with \$46,317.13, original date of hire February 15, 1999 and revised after purchasing 2 years is February 15, 1997. Motion to accept the recommendation by Lauterbach & Amen receiving full payment for 24 months of military service on behalf of Anthony Butler, changing hire date from February 15, 1999 to February 15, 1997 made by Matt Fijalkowski, second by Rachel Musiala. Roll Call Vote: Bob Orr, aye, Jimmy Oskroba, aye, Matt Fijalkowski, aye, Dee Dee Derrig, aye, Rachel Musiala, aye. All in favor. Bob Orr absent.
5. Status of Retirement/Disability Applications. Tortorella disability application. Hearing scheduled for Monday, July 25, 2016.

Taylor Disability. Trying to move forward and schedule hearing as soon as possible. Scheduling conflicts with hearing, August 29 date tentative, trying to schedule an earlier hearing.
6. Pension Seminar to put on for members explaining benefits and how pension system works and what Lauterbach & Amen provides to them. \$5,000 was approved. Vote to ratify rate not to exceed \$5,000 to hold both workshops. Dates are tentatively set for September 22 and September 29, 2016. Motion to ratify rate not to exceed \$5,000 for pension seminar held by Lauterbach & Amen made by Matthew Fijalkowski, second by Jimmy Oskroba. Roll Call Vote: Jimmy Oskroba, aye, Matt Fijalkowski, aye, Dee Dee Derrig, aye, Rachel Musiala, aye. All in favor. Bob Orr absent.

IX. New Business

1. Survivors Pension. Nothing received.
2. Military Buyback applications, Rob Petz pending but have not heard back from him.

Total of \$27,555.06. Bob Orr chose to decline to take two year buyback. Office form for Bart Needam has not been received but the Pension Board believes he will be declining.

3. Board Officer Elections. Election for President and Secretary. Matt Fijalkowski nominates Bob Orr to remain as Board President. Motion to nominate Bob Orr as Board President made by Rachel Musiala, second by Matthew Fijalkowski. All in favor, aye. Bob Orr absent. Bob Orr reelected as President.

Rachel Musiala nominates Matt Fijalkowski to continue to be secretary of the board. All in Favor, aye. Bob Orr absent. Matt Fijalkowski re-nominated as Board Secretary.
 4. New positions.
- X. Adjourn. Motion to adjourn meeting at 10:35 am made by Matt Fijalkowski, second by Rachel Musiala. All in favor, aye. Meeting adjourned at 10:35 am.
- Next meeting scheduled for **October 10, 2016 at 9:30 am.**