Permit Procedure:

☐ Complete and sign a Building Permit Application.
☐ All contractors must be registered, licensed and bonded accordingly.
☐ Supply 2 copies of your plat of survey with the fence location indicated with X’s.
☐ Supply a copy of the contract or indicate on a Scope of Work Form the exact style, length and height of the fencing.
☐ There may be private covenants, conditions and restrictions running with the title of the property. The Village recommends that the owner contact the Home or Property Owner Association and take all steps necessary to comply with any private restrictions or covenants.

Fence Requirements:

☐ Location
  o Fences are allowed up to the property line in rear and side yards (corner lot fences are allowed under limited conditions. Please call to inquire about corner lots fences.)
  o Be certain of your property line location so that the fence does not encroach onto your neighbor’s property.
  o Fences are allowed up to the building line in the front yard.
  o All fences must be erected so that posts and supports face towards the owner’s property.
  o Decorative fences are permitted in the front yard at lot corners, as long as they do not exceed 8 feet in length, 4 feet in height and are 80% open.
  o Automatic water reading devices must be located outside any fenced-in area. If necessary, it is the applicant’s responsibility to call Public Works (847-490-6800) and request a relocation.

☐ Height
  o Fences may not exceed 6 feet in height.
  o Decorative fence post caps may not exceed 4 inches in height.

☐ Materials, Etc.
  o All fence posts shall be placed into the ground so that they will not heave in frost conditions (recommend a minimum of 36”).
  o Barbed wire and electrically charged fences are not permitted.
  o Chain link fabric must be installed with the barbed end facing down.
  o Contractor and company signs are not permitted to be placed on fences.
  o Fences must be properly maintained. Any damaged sections must be replaced.

Inspection:

☐ When completed, a final inspection is required.
☐ Call Code Enforcement at (847) 781-2631 to schedule an appointment.