

Building Demolition



Village of Hoffman Estates

Code Enforcement
1900 Hassell Road
Hoffman Estates, IL 60169
(847) 781-2631

www.hoffmanestates.org/permits

Initial Steps:

1. Apply for a Cook County Demolition Permit from the Department of Environment and Sustainability. Applications must be made electronically at www.cookcountyil.gov/environment.
2. Contact all Public Utility companies for disconnection of services and request written verification of disconnection.
3. Disconnection of water and sewer services is required to be at the main. Contact Engineering at 847-252-5800 for further information.

Application Requirements:

- Complete and sign a *Building Permit Application*, listing all contractors.
- All contractors must be registered, licensed and bonded accordingly.
- Supply copies of Cook County Demo Permit and utility disconnection verifications.
- Provide a current sealed plat of survey for the property.
- Provide a written scope of work and time line including the time period from start to completion, method of demolition, etc.
- A copy of the fill plan. An engineered fill plan may be required.

Requirements:

- No onsite burial of any concrete, construction materials or debris is allowed.**
- Demolition may not commence until approved pedestrian protections are in place. Provide signage, barricades, guards and barriers as required by the Building Official to ensure the public safety.
- Provisions shall be made to prevent the accumulation of water or damage to any foundation on the premises or adjacent properties.
- Complete re-grading of the lot will be required and must be maintained. Contact the Engineering Division at 847-252-5800 for further information.
- Erosion control measures shall be taken to prevent any off site deposition of soil.
- The right of way and streets must be kept free of debris and clean at all times.

Inspection:

- Engineering (847-252-5800) shall inspect all disconnection work performed in the right of way.
- An Engineering (847-252-5800) inspection is required prior to re-grading.
- A final inspection by Code Enforcement (847-781-2631) is required when demolition activity is complete.