

# VILLAGE OF HOFFMAN ESTATES

## Temporary Tent and Canopy Permit Questionnaire

\*Not to be used in conjunction with a Special Event Permit

1. Date and timeframe of event: \_\_\_\_\_

2. Hours of operation: \_\_\_\_\_

3. Number and sizes of tents: \_\_\_\_\_

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4. Describe activities pertaining to the event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Describe activities to occur under the tent/ canopy:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Will food be served, if so how and where will it be prepared? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

7. Is the event open to the public or private? Explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

8. Will electricity be used? Lighting, warming trays, cooking, etc. Explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_