

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **MARCH 18, 2019**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:01 p.m. The Village Clerk called the roll. Trustees present: Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
P. Cross, Asst. Corporation Counsel
M. Koplin, Asst. Village Manager-Development Services
T. Bos, Police Chief
K. Cawley, Asst. Police Chief
P. Fortunato, Fire Chief
K. Kerr, Asst. Public Works Director
P. Seger, HRM Director
R. Musiala, Finance Director
F. Besenhoffer, IS Director
M. Saavedra, H&HS Director
K. Kramer, Economic Development Director
M. Hankey, Transportation & Engineering Director
p. Gugliotta, Planning, Building & Code Enforcement Director
R. Johnson, Management Analyst
S. Ostrovsky, Asst. to the Village Manager
M. Galloway, GG Intern
D. Schoop, Executive Assistant GG

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Gaeta.

6. REPORTS:

6.A. President's Report

Proclamation(s)

Trustee Gaeta read the following proclamation. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Arnet, seconded by Trustee Stanton, to concur with the proclamation proclaiming Monday, March 25, 2019 as Christopher Braun Day. Voice vote taken. All ayes. Motion carried.

Chief Bos accepted the proclamation for Officer Braun.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming Thursday, March 28, 2019 as Martin Salerno Day. Voice vote taken. All ayes. Motion carried.

Marty Salerno accepted his proclamation and he and his family were congratulated.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming Friday, March 29, 2019 as Michael Backstrom Day. Voice vote taken. All ayes. Motion carried.

Asst. Public Works Director Kerr accepted the proclamation for Mr. Backstrom.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to recess the Board meeting and return to the Planning, Building & Zoning Committee meeting. Voice vote taken. All ayes. Motion carried.

Village President William McLeod called the meeting back to order at 7:37 p.m. The Village Clerk called the roll. Trustees present: Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton

A quorum was present.

3. RECOGNITION OF AUDIENCE:

Pat Barch, 550 Briarcliff Lane, requested that signage be put up identifying Poplar Creek where it crosses Hassell Road.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 4.

Approval of Minutes

Minutes from March 4, 2019.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee, seconded by Trustee, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 5.B.

5.B. Approval of the schedule of bills for March 18, 2019 -\$4,121,775.34.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:**6.A. President's Report****Boards & Commissions Appointments**

Motion by Trustee Arnet, seconded by Trustee Gaeta, to accept the appointments of John Ericson, Daniel Lee, Lillian Clinton and Nancy Trieb to the Complete Count Committee for the 2020 Census. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Stanton, seconded by Trustee Arnet, to accept the resignation, with regrets, of Judy Brose from the Celebrations Commission.

Mayor McLeod acknowledge the passing of former Public Works Supervisor Joe Volpe and recognized him for his years of service. The Mayor stated that he had Elizabeth Urbaniak and her mother in for Mayor for the Day, made a presentation to the 5th graders at Holy Family School, attended a Celtic Fest meeting, a NWMC Executive Committee meeting, ribbon cuttings for Bar Down Bar and Grill and Lake County Physical Therapy, the Lincoln Prairie School Expo, a 4th of July meeting, a Windy City Bulls game, had a visit from Scout Troop 399 and accompanied his wife Joane downtown so she could receive the Unsung Hero Award from the County Board.

6.B. Trustee Comments

Trustee Mills stated that she attended the ribbon cutting at Bar down, a Wolves game where her granddaughter performed hip hop songs, the Troop 399 visit, she congratulated Joane on receiving her award and the Windy City Bulls on making the playoffs.

Trustee Pilafas sent his condolences to the Volpe family, he thanked Troop 399 for coming in, congratulated Joane on her award and Representative Crespo for filling in for Speaker of the House. He also spoke about Joshua Greenbaum's Eagle Scout project that will have flag drop boxes at the police station and here at village hall and he wished Mayor McLeod and Trustee Stanton luck in Springfield.

Trustee Newell stated that she attended the ribbon cutting for Bar Down, the Blue and Gold Ceremony for pack 397, packed bags for Meals on Wheels, attended a Sustainability Commission meeting and asked if solarized Chicagoland could be put on an upcoming agenda. Mr. Norris said that the Village is part of that committee and they will bring back information when they get it. She attended the Troop 399 visit, she sent her condolences to the Volpe family and congratulated Joane on receiving her award.

Trustee Stanton stated that he attended the ribbon cuttings for Bar own and Lake County Physical Therapy, Pack 100's Blue & Gold and a meeting on the McShane property.

Trustee Arnet stated that she attended Pack 397's Blue & Gold, Troop 399's visit, she tried to participate in the Polar Plunge but it was canceled and she congratulated Joane on her award.

Trustee Gaeta sent his condolences to the Volpe family, congratulated Joane on receiving her award, he stated that he attended the ribbon cuttings for Bar Down and Lake County Physical Therapy, the Blue & Gold for Pak 100, a lunch with Daniel Lee, a meeting for the Commission for Senior Citizens, the Lincoln Prairie School Expo and the visit from Troop 399.

6.C. Village Manager's Report

Mr. Norris congratulated Joane on her award and sent his condolences to the Volpe family.

6.D. Village Clerk's Report

The Clerk reminded everyone that early voting has started..

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of January 2019, for Operating funds cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$824,633, primarily due to general operating expenses. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$40.5 million.

For the Operating, Debt Service and Capital Projects funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$237,724, primarily due to general operating expenses.

For the Trust Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$16.8 million, primarily due to EDA Taxing District distributions and Pension fund investment activity.

The total for cash and investments for all funds decreased to \$210.6 million.

6.F. Committee Reports**Public Works & Utilities**

Trustee Newell stated that they would be meeting to recommend approval of a request by Baum Revision, LLC for a resolution for the acceptance of the public improvements within Duluth Trading Company; Request authorization to obtain Request for Proposals for Design Engineering services for Almond Lane culvert replacement; request authorization to extend 2017 contract for 2019 Concrete Maintenance/Restoration to Mondri Construction, Inc. (dba. Rai Concrete, Inc.), West Chicago, IL (low bid), at a unit price of \$6.25 per square foot for sidewalk, \$23.50 per lineal foot for curb replacements, and \$54.50 per square yard for driveway apron replacements, in an amount not to exceed \$115,000; request authorization to extend 2018 contract for 2019 season landscape maintenance services for (A & B locations) Village-owned sites and state/county rights-of-way to V Cardenas Landscaping, East Dundee, IL, in an amount not to exceed \$75,203; request authorization to extend 2017 contract for the 2019 Sidewalk Raising/Mudjacking Program to Raise Rite, Carol Stream, IL (low bid), at a unit price of \$2.03 per square foot for sidewalk, in an amount not to exceed \$20,000; request authorization to waive bidding and purchase two (2) new front snow plows for use on 2019 budgeted trucks using Sourcewell contract discount from Lindco Equipment Sales, Merrillville, IN, in an amount not to exceed \$31,760; request authorization to waive bidding and purchase two (2) replacement trucks through Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL, in an amount not to exceed \$81,576; request authorization to extend 2017 contract for 2019 contracted weed control and fertilization, for various Village-owned sites and rights-of-way, to Tru Green, Carpentersville, IL (low bid), in an amount not to exceed \$15,120; request authorization to award contract for engineering services to study and evaluate the Village's water distribution systems for infrastructure capital project planning to Burns & McDonnell, Downers Grove, IL, in a total amount not to exceed \$66,300; and to receive and file the Department of Public Works Monthly Report, and the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

Public Health & Safety

Trustee Gaeta stated that they would be meeting to Request approval of an automatic aid agreement between the Village of Hoffman Estates and the City of Elgin for fire and emergency medical services; and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report

Finance

Trustee Pilafas stated that they would be meeting to Request approval to issue a Request for Proposals for ticketing services at the Sears Centre Arena; request approval of an ordinance amending Chapter 13, Revenue Taxes and Charges, of the Hoffman Estates Municipal Code (Article 4, Hotel Tax); request approval of an ordinance creating Article 15, Transportation Network Company Tax, of Chapter 13, Revenue Taxes and Charges, of the Hoffman Estates Municipal Code; request authorization to renew a one year contract with CallOne for local and long distance telephone service through the Suburban Purchasing Cooperative, SPC Telecommunications Services Vendor Contract #137A; and to receive and file the Finance Department Monthly Report; the Information System Department Monthly Report and the Sears Centre Monthly Report.

7. ADDITIONAL BUSINESS:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 7.A.

7.A. Request Board approval of Resolution No. 1675-2019 creating the Platzkonzert Commission (increase in membership).

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Items 7.B. through 7.G. by omnibus vote. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 7.B.

7.B. Request Board approval of Resolution No. 1676-2019 in support of regional transportation funding needs.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 7.C.

7.C. Request Board approval of Resolution No. 1677-2019 directing the publishing of the 2018 Zoning Map.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 7.D.

7.D. Request Board approval of request by Petro auto LLC for approval of a site plan amendment for a façade change and a change to the conditions of approval to allow temporary occupancy.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 7.E.

7.E. Request Board approval of North West Housing Partnership as subrecipient to administer the Community Development Block Grant (CDBG) Single Family Rehabilitation Project and approve execution of the proposed Subrecipient Agreement.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 7.F.

7.F. Request Board authorization to: waive formal bidding; and purchase replacement Code Enforcement Division vehicle Unit C81 through Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$21,630.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 7.G.

7.G. Request Board authorization of a change order to the material testing contract with Applied GeoScience, Inc., Schaumburg, IL for the 2018 street revitalization project in an amount of \$38,525 for a total amount not to exceed \$155,524.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Pilafas, to recess the meeting into Executive Session to discuss Personnel-Compensation (5 ILCS 120/2-(c)-(1)). Time: 8:09 p.m.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting. Time: 8:27 p.m.

Roll Call:

Aye: Gaeta, Newell, Pilafas, Stanton, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.